

GREATER MANCHESTER WASTE & RECYCLING COMMITTEE

DATE: Wednesday, 17th July, 2024

TIME: 2.00 pm

VENUE: Mechanics Institute, 103 Princess Street, Manchester
M1 6DD

ANNUAL MEETING AGENDA

Annual Business

1. Apologies

2. Appointment of Chair

To nominate a Chair to the GM Waste and Recycling Committee for the forthcoming municipal year for recommendation to the GM Combined Authority.

BOLTON	MANCHESTER	ROCHDALE	STOCKPORT	TRAFFORD
BURY	OLDHAM	SALFORD	TAMESIDE	WIGAN

Please note that this meeting will be livestreamed via www.greatermanchester-ca.gov.uk, please speak to a Governance Officer before the meeting should you not wish to consent to being included in this recording.

3. **Membership of the GM Waste & Recycling Committee 2024/25**

To note the membership of the Committee for 2024/5 appointed at the GMCA meeting held on 14 June 2024:

District	Member	Substitute
Bolton	Richard Silvester (Lab)	Robert Morrisey
Bury	Alan Quinn (Lab) Gareth Staples-Jones (Lab)	To be confirmed To be confirmed
Manchester	Lee-Ann Igbon (Lab) Shaukat Ali (Lab)	To be confirmed To be confirmed
Oldham	Ken Rustidge (Lab) Pam Byrne (Con)	To be confirmed David Arnott (Co
Rochdale	Aasim Rashid (Lab)	To be confirmed
Salford	David Lancaster (Lab)	Barbara Bentham Arnold Saunders
Stockport	Dena Ryness (Lab) Mark Roberts (Lib Dem)	David Meller (La Grace Baynham
Tameside	Denise Ward (Lab)	Hugh Roderick (
Trafford	Stephen Adshead (Lab) Dylan Butt (Con) To be confirmed (Lib Dem)	To be confirmed To be confirmed
Wigan	N/A	

4. **Appointment to the Green City Region Partnership**

To appoint a member of the GM Waste & Recycling Committee Member to the Greater Manchester Green City Region Partnership for 2024/5.

5. **Members Code of Conduct**

Report of Gillian Duckworth, GMCA Solicitor & Monitoring Officer attached.

1 - 28

- 6. Terms of Reference** 29 - 30
Report of Gillian Duckworth, GMCA Solicitor & Monitoring Officer attached.
- 7. Committee Work Programme** 31 - 34
Report of David Taylor, Executive Director, GMCA Waste and Resources attached.
- 8. 2024/25 Programme of Meetings**
To agree the following programme of meetings for the Committee for 2024/5:
- Wednesday, 16 October 2024, 10am-12noon
 - Wednesday 22 January 2025, 10am-12noon
 - Wednesday 12 March 2025, 10am-12noon

Ordinary Business

- 9. Chairs Announcement and Urgent Business**
- 10. Declarations of Interest** 35 - 38
To receive declarations of interest in any item for discussion at the meeting. A blank form for declaring interests has been circulated with the agenda; please ensure that this is returned to the Governance & Scrutiny Officer 48 hours in advance of the meeting.
- 11. Greater Manchester Waste & Recycling Committee Minutes - 13 March 2024** 39 - 48

To consider the approval of the minute of the meetings held on 13 March 2024.

- | | | |
|------------|---|-----------|
| 12. | Contracts Update
Report of Justin Lomax, Head of Contract Services & Paul Morgan, Head of Commercial Services, GMCA Waste and Resources Team attached. | 49 - 58 |
| 13. | Communications & Engagement Behavioural Change Plan 2024/25
Report and presentation of Michelle Whitfield, Head of Communications & Behavioural Change, GMCA Waste and Resources Team attached. | 59 - 72 |
| 14. | Waste Strategy and Policy Update
Report of Paul Morgan, Head of Commercial Services, GMCA Waste and Resources Team attached. | 73 - 82 |
| 15. | GMCA Waste and Resources Budget Outturn 2023/24
Report of Steve Wilson, GMCA Treasurer attached. | 83 - 88 |
| 16. | Sustainable Consumption and Production: Avoidable Single-Use Plastics
Report of Michelle Lynch, Sustainable Consumption and Production Lead Programme Manager, GMCA Environment Directorate attached. | 89 - 116 |
| 17. | 2024-25 Capital Programme and Asset Management Update | 117 - 122 |

Report of Michael Kelly, Head of Engineering and Asset
Management, GMCA
Waste and Resources Team attached.

- 18. Changes to MRF Recycling Sampling Requirements** 123 - 130
Report of Paul Morgan, Head of Commercial Services, GMCA
Waste and Resources Team attached.

- 19. Exclusion of the Press and Public**
That, under section 100 (A)(4) of the Local Government Act 1972
the press and public should be excluded from the meeting for the
following items on business on the grounds that this involved the
likely disclosure of exempt information, as set out in the relevant
paragraphs of Part 1, Schedule 12A of the Local Government Act
1972 and that the public interest in maintaining the exemption
outweighed the public interest in disclosing the information.

Part B

- 20. Contracts Update** 3 131 - 138
Report of Justin Lomax, Head of Contract Services,
GMCA Waste and Resources Team attached.

For copies of papers and further information on this meeting please refer to the website
www.greatermanchester-ca.gov.uk. Alternatively, contact the following
Governance & Scrutiny Officer: Kerry Bond, Senior Governance & Scrutiny Officer
✉ kerry.bond@greatermanchester-ca.gov.uk

This agenda was issued on Tuesday, 9 July 2024
on behalf of Julie Connor, Secretary to the Greater Manchester Combined Authority,
Churchgate House, 56 Oxford Street, Manchester M1 6EU

GM WASTE & RECYCLING COMMITTEE

Date: 17 July 2024

Subject: Code of Conduct and Register of Interests

Report of: Gillian Duckworth, GMCA Solicitor & Monitoring Officer

PURPOSE OF REPORT

To remind Members that the GMCA's Member Code of Conduct sets out high expectations with regard Members' conduct. As Members are co-opted on to a GMCA Committee the GMCA's code applies to them when they are acting in this capacity.

RECOMMENDATIONS

Members are requested to:

1. Note the GMCA's Member Code of Conduct (Appendix A) and to complete an annual register of interest form (Appendix B).

CONTACT OFFICER

Kerry Bond
GMCA Senior Governance & Scrutiny Officer
kerry.bond@greatermanchester-ca.gov.uk

Risk Management – none

Legal Considerations – none

Financial Consequences – none

Financial Consequences – Capital – none

Number of attachments included in the report: 2

GMCA's Member Code of Conduct (Appendix A) and Annual Register of Interest Form (Appendix B).

BACKGROUND PAPERS

The following is a list of the background papers on which this report is based in accordance with the requirements of Section 100D (1) of the Local Government Act 1972. It does not include documents, which would disclose exempt or confidential information as identified by that Act.

None.

TRACKING/PROCESS	
Does this report relate to a major strategic decision, as set out in the GMCA Constitution?	Yes / No
EXEMPTION FROM CALL IN	
Are there any aspects in this report which means it should be considered to be exempt from call in by the relevant Scrutiny Committee on the grounds of urgency?	No
GM Transport Committee	N/A
Overview & Scrutiny Committee	N/A

Members Code of Conduct

Members Model Code of Conduct

Definitions

General principles of member conduct

Application of the Code of Conduct

Standards of member conduct

General Conduct

1. Respect
2. Bullying, harassment and discrimination
3. Impartiality of officers of the GMCA
4. Confidentiality and access to information
5. Disrepute
6. Use of position
7. Use of GMCA resources and facilities
8. Complying with the Code of Conduct Protecting your reputation and the reputation of the GMCA
9. Interests
10. Gifts and Hospitality

Appendix A – The Seven Principles of Public Life

Appendix B - Registering Interests

- Non-participation in case of disclosable pecuniary interest
- Disclosure of Other Registerable Interests
- Disclosure of Non-Registerable Interests
- Table 1 – Disclosable Pecuniary Interests
- Table 2 – Other Registrable Interests

Member Model Code of Conduct

Definitions

For the purposes of this Code of Conduct, a “member” means a member including the directly elected Mayor and substitute members, a co-opted member of the GMCA including councillors from Greater Manchester’s districts appointed to roles in which they act on behalf of the GMCA. A “co-opted member” is defined in the Localism Act 2011 Section 27(4) as “a person who is not a member of the authority but who

- a) is a member of any committee or sub-committee of the authority, or;
- b) is a member of, and represents the authority on, any joint committee or joint sub-committee of the authority

For the purposes of this Code of Conduct, “local authority” includes county councils, district councils, London borough councils, parish councils, town councils, fire and rescue authorities, police authorities, joint authorities, economic prosperity boards, combined authorities and National Park authorities.

General principles of councillor conduct

Everyone in public office at all levels; all who serve the public or deliver public services, including ministers, civil servants, councillors and local authority officers; should uphold the Seven Principles of Public Life, also known as the Nolan Principles.

Building on these principles, the following general principles have been developed specifically for the role of councillor.

In accordance with the public trust placed in me, on all occasions:

- I act with integrity and honesty
- I act lawfully
- I treat all persons fairly and with respect; and
- I lead by example and act in a way that secures public confidence in the role of councillor.

In undertaking my role:

- I impartially exercise my responsibilities in the interests of the local community
- I do not improperly seek to confer an advantage, or disadvantage, on any person
- I avoid conflicts of interest
- I exercise reasonable care and diligence; and
- I ensure that public resources are used prudently in accordance with my local authority’s requirements and in the public interest.

Application of the Code of Conduct

This Code of Conduct applies to you as soon as you sign your declaration of acceptance of the office of Mayor, or are appointed as a member and continues to apply to you until you cease to hold office/be a member of the GMCA.

This Code of Conduct applies to you when you are acting in your capacity as a member which may include when:

- you misuse your position as a member
- your actions would give the impression to a reasonable member of the public with knowledge of all the facts that you are acting as a member

The Code applies to all forms of communication and interaction, including:

- at face-to-face meetings
- at online or telephone meetings
- in written communication
- in verbal communication
- in non-verbal communication
- in electronic and social media communication, posts, statements and comments

You are also expected to uphold high standards of conduct and show leadership at all times when acting as a member.

Your Monitoring Officer has statutory responsibility for the implementation of the Code of Conduct, and you are encouraged to seek advice from your Monitoring Officer on any matters that may relate to the Code of Conduct.

Standards of Member Conduct

This section sets out your obligations, which are the minimum standards of conduct required of you as a member. Should your conduct fall short of these standards, a complaint may be made against you, which may result in action being taken.

General Conduct

The general conduct guidance follows below:

1. Respect

As a member:

1.1 I treat other members and members of the public with respect.

1.2 I treat GMCA employees, employees and representatives of partner organisations and those volunteering for the GMCA with respect and respect the role they play.

Respect means politeness and courtesy in behaviour, speech, and in the written word. Debate and having different views are all part of a healthy democracy. As a member, you can express, challenge, criticise and disagree with views, ideas,

opinions and policies in a robust but civil manner. You should not, however, subject individuals, groups of people or organisations to personal attack

In your contact with the public, you should treat them politely and courteously. Rude and offensive behaviour lowers the public's expectations and confidence in members/councillors.

In return, you have a right to expect respectful behaviour from the public. If members of the public are being abusive, intimidatory or threatening you are entitled to stop any conversation or interaction in person or online and report them to the GMCA, the relevant social media provider or the police. This also applies to fellow members, where action could then be taken under the Member Code of Conduct, and GMCA employees, where concerns should be raised in line with the GMCA's member - officer protocol.

2. Bullying, harassment and discrimination

As a member:

2.1 I do not bully any person.

2.2 I do not harass any person.

2.3 I promote equalities and do not discriminate unlawfully against any person.

The Advisory, Conciliation and Arbitration Service (ACAS) characterises bullying as offensive, intimidating, malicious or insulting behaviour, an abuse or misuse of power through means that undermine, humiliate, denigrate or injure the recipient. Bullying might be a regular pattern of behaviour or a one-off incident, happen face-to-face, on social media, in emails or phone calls, happen in the workplace or at work social events and may not always be obvious or noticed by others.

The Protection from Harassment Act 1997 defines harassment as conduct that causes alarm or distress or puts people in fear of violence and must involve such conduct on at least two occasions. It can include repeated attempts to impose unwanted communications and contact upon a person in a manner that could be expected to cause distress or fear in any reasonable person.

Unlawful discrimination is where someone is treated unfairly because of a protected characteristic. Protected characteristics are specific aspects of a person's identity defined by the Equality Act 2010. They are age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.

The Equality Act 2010 places specific duties on local authorities. Members have a central role to play in ensuring that equality issues are integral to the GMCA's performance and strategic aims, and that there is a strong vision and public commitment to equality across public services.

3. Impartiality of officers of the GMCA

3.1 I do not compromise, or attempt to compromise, the impartiality of anyone who works for, or on behalf of, the GMCA

Officers work for the GMCA as a whole and must be politically neutral (unless they are political assistants). They should not be coerced or persuaded to act in a way that would undermine their neutrality. You can question officers in order to understand, for example, their reasons for proposing to act in a particular way, or the content of a report that they have written. However, you must not try and force them to act differently, change their advice, or alter the content of that report, if doing so would prejudice their professional integrity.

4. Confidentiality and access to information

As a member:

4.1 I do not disclose information:

- a. given to me in confidence by anyone**
- b. acquired by me which I believe, or ought reasonably to be aware, is of a confidential nature, unless**
 - i) I have received the consent of a person authorised to give it;**
 - ii) I am required by law to do so;**
 - iii) the disclosure is made to a third party for the purpose of obtaining professional legal advice provided that the third party agrees not to disclose the information to any other person; or**
 - iv) the disclosure is:**
 - 1. reasonable and in the public interest; and**
 - 2. made in good faith and in compliance with the reasonable requirements of the GMCA, and**
 - 3. I have consulted the Monitoring Officer prior to its release.**

4.2 I do not improperly use knowledge gained solely as a result of my role as a member for the advancement of myself, my friends, my family members, my employer or my business interests.

4.3 I do not prevent anyone from getting information that they are entitled to by law.

Local authorities must work openly and transparently, and their proceedings and printed materials are open to the public, except in certain legally defined circumstances. You should work on this basis, but there will be times when it is required by law that discussions, documents and other information relating to or held by the GMCA must be treated in a confidential manner. Examples include personal data relating to individuals or information relating to ongoing negotiations.

5. Disrepute

As a councillor:

5.1 I do not bring my role or local authority into disrepute.

As a member, you are trusted to make decisions on behalf of your community and your actions and behaviour are subject to greater scrutiny than that of ordinary members of the public. You should be aware that your actions might have an adverse impact on you, other members and/or the GMCA and may lower the public's confidence in you or the GMCA's ability to discharge your/its functions. For example, behaviour that is considered dishonest and/or deceitful can bring the GMCA into disrepute.

You are able to hold the GMCA and fellow members to account and are able to constructively challenge and express concern about decisions and processes undertaken by the GMCA whilst continuing to adhere to other aspects of this Code of Conduct.

6. Use of position

As a member:

6.1 I do not use, or attempt to use, my position improperly to the advantage or disadvantage of myself or anyone else.

Your position as a member of the GMCA provides you with certain opportunities, responsibilities, and privileges, and you make choices all the time that will impact others. However, you should not take advantage of these opportunities to further your own or others' private interests or to disadvantage anyone unfairly.

7. Use of GMCA resources and facilities

As a member:

7.1 I do not misuse GMCA resources.

7.2 I will, when using the resources of the GMCA or authorising their use by others:

- **a. act in accordance with the GMCA's requirements; and**
- **b. ensure that such resources are not used for political purposes unless that use could reasonably be regarded as likely to facilitate, or be conducive to, the discharge of the functions of the GMCA or of the office to which I have been elected or appointed.**

You may be provided with resources and facilities by the GMCA to assist you in carrying out your duties as a member.

Examples include:

- office support
- stationery

- equipment such as phones, and computers
- transport
- access and use of GMCA/local authority buildings and rooms.

These are given to you to help you carry out your role as a member more effectively and are not to be used for business or personal gain. They should be used in accordance with the purpose for which they have been provided and the GMCA's own policies regarding their use.

8. Complying with the Code of Conduct

As a member:

8.1 I undertake Code of Conduct training provided by the GMCA.

8.2 I cooperate with any Code of Conduct investigation and/or determination.

8.3 I do not intimidate or attempt to intimidate any person who is likely to be involved with the administration of any investigation or proceedings.

8.4 I comply with any sanction imposed on me following a finding that I have breached the Code of Conduct.

It is extremely important for you as a member to demonstrate high standards, for you to have your actions open to scrutiny and for you not to undermine public trust in the GMCA or its governance. If you do not understand or are concerned about the GMCA's processes in handling a complaint you should raise this with your Monitoring Officer.

Protecting your reputation and the reputation of the local authority

9. Interests

As a member:

9.1 I register and disclose my interests.

Section 29 of the Localism Act 2011 requires the Monitoring Officer to establish and maintain a register of interests of members of the authority.

You need to register your interests so that the public, GMCA employees and fellow members know which of your interests might give rise to a conflict of interest. The register is a public document that can be consulted when (or before) an issue arises. The register also protects you by allowing you to demonstrate openness and a willingness to be held accountable. You are personally responsible for deciding whether or not you should disclose an interest in a meeting, but it can be helpful for you to know early on if others think that a potential conflict might arise. It is also important that the public know about any interest that might have to be disclosed by you or other members when making or taking part in decisions, so that decision making is seen by the public as open and honest. This helps to ensure that public confidence in the integrity of local governance is maintained.

You should note that failure to register or disclose a disclosable pecuniary interest as set out in **Table 1**, is a criminal offence under the Localism Act 2011. **Appendix B** sets out the detailed provisions on registering and disclosing interests. If in doubt, you should always seek advice from your Monitoring Officer

10. Gifts and hospitality

As a member:

10.1 I do not accept gifts or hospitality, irrespective of estimated value, which could give rise to real or substantive personal gain or a reasonable suspicion of influence on my part to show favour from persons seeking to acquire, develop or do business with the GMCA or from persons who may apply to the local authority for any permission, licence or other significant advantage.

10.2 I register with the Monitoring Officer any gift or hospitality with an estimated value of at least £100 within 28 days of its receipt.

10.3 I register with the Monitoring Officer any significant gift or hospitality that I have been offered but have refused to accept.

In order to protect your position and the reputation of the GMCA, you should exercise caution in accepting any gifts or hospitality which are (or which you reasonably believe to be) offered to you because you are a member. The presumption should always be not to accept significant gifts or hospitality. However, there may be times when such a refusal may be difficult if it is seen as rudeness in which case you could accept it but must ensure it is publicly registered. However, you do not need to register gifts and hospitality which are not related to your role as a member, such as Christmas gifts from your friends and family. It is also important to note that it is appropriate to accept normal expenses and hospitality associated with your duties as a member. If you are unsure, do contact your Monitoring Officer for guidance.

Appendix A – The Seven Principles of Public Life

The principles are:

Selflessness

Holders of public office should act solely in terms of the public interest.

Integrity

Holders of public office must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must disclose and resolve any interests and relationships.

Objectivity

Holders of public office must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias. Accountability Holders of public office are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this.

Openness

Holders of public office should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing.

Honesty

Holders of public office should be truthful.

Leadership

Holders of public office should exhibit these principles in their own behaviour. They should actively promote and robustly support the principles and be willing to challenge poor behaviour wherever it occurs.

Appendix B - Registering Interests

Within 28 days of becoming a member or your re-election or re-appointment to office you must register with the Monitoring Officer the interests which fall within the categories set out in **Table 1 (Disclosable Pecuniary Interests)** which are as described in "The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012". You should also register details of your other personal interests which fall within the categories set out in **Table 2 (Other Registerable Interests)**.

"Disclosable Pecuniary Interest" means an interest of yourself, or of your partner if you are aware of your partner's interest, within the descriptions set out in Table 1 below.

"Partner" means a spouse or civil partner, or a person with whom you are living as husband or wife, or a person with whom you are living as if you are civil partners.

1. You must ensure that your register of interests is kept up-to-date and within 28 days of becoming aware of any new interest, or of any change to a registered interest, notify the Monitoring Officer.
2. A 'sensitive interest' is as an interest which, if disclosed, could lead to the member, or a person connected with the member, being subject to violence or intimidation.
3. Where you have a 'sensitive interest' you must notify the Monitoring Officer with the reasons why you believe it is a sensitive interest. If the Monitoring Officer agrees they will withhold the interest from the public register.

Non-participation in case of disclosable pecuniary interest

4. Where you have a Disclosable Pecuniary Interest, as set out in Table 1, in any matter to be considered or being considered at a meeting, you must disclose the interest, not participate in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation. If it is a 'sensitive interest', you do not have to disclose the nature of the interest, just that you have an interest.

Dispensation may be granted in limited circumstances, to enable you to participate and vote on a matter in which you have a disclosable pecuniary interest.

Disclosure of Other Registerable Interests

5. Where a matter arises at a meeting which directly relates to the financial interest or wellbeing of one of your Other Registerable Interests (**as set out in Table 2**), you must disclose the interest. You may speak on the matter only if members of the public are also allowed to speak at the meeting but otherwise must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation. If it is a 'sensitive interest', you do not have to disclose the nature of the interest.

Disclosure of Non-Registerable Interests

6. Where a matter arises at a meeting which directly relates to your financial interest or well-being (and is not a Disclosable Pecuniary Interest set out in Table 1) or a

financial interest or well-being of a relative or close associate, you must disclose the interest. You may speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise you must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation. If it is a 'sensitive interest', you do not have to disclose the nature of the interest.

7. Where a matter arises at a meeting which affects –

- a. your own financial interest or well-being;
- b. a financial interest or well-being of a relative or close associate; or
- c. a financial interest or wellbeing of a body included under Other Registrable Interests as set out in **Table 2**

you must disclose the interest. In order to determine whether you can remain in the meeting after disclosing your interest the following test should be applied

8. Where a matter (referred to in paragraph 8 above) affects the financial interest or well-being:

- a. to a greater extent than it affects the financial interests of the majority of inhabitants of the ward affected by the decision and;
- b. a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest

You may speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise you must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation.

If it is a 'sensitive interest', you do not have to disclose the nature of the interest.

This table sets out the explanation of Disclosable Pecuniary Interests as set out in the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Table 1: Disclosable Pecuniary Interests

Subject	Description
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	<p>Any payment or provision of any other financial benefit (other than from the GMCA) made or provided within the 12 month period prior to notification of the interest in respect of any expenses incurred by you in carrying out duties as a Member, or towards your election expenses.</p> <p>This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation Act) 1992.</p>
Contracts	<p>Any contract which is made between you or your partner (or a body in which you or your partner has a beneficial interest) and the GMCA:</p> <ul style="list-style-type: none"> • a. under which goods or services are to be provided or works are to be executed: and, • b. which has not been fully discharged.
Land and Property	Any beneficial interest in land which is within the area of the GMCA. Land excludes an easement, servitude, interest or right in or over the land which does not give you or your partner (alone or jointly with another) a right to occupy or to receive income.
Licence	Any licence (alone or jointly with others) to occupy land in the area of the GMCA for a month or longer.
Corporate Tenancies	<p>Any tenancy where (to your knowledge) -</p> <ul style="list-style-type: none"> a. the landlord is the GMCA: and b. the tenant is a body in which you or your partner is a partner of or a director of or has a has a beneficial interest in the securities.

Securities	<p>Any beneficial interest in securities of a body where:</p> <p>a. that body (to your knowledge) has a place of business or land in the area of the GMCA; and</p> <p>b. either -</p> <p>i. the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or</p> <p>ii. if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you or your partner has a beneficial interest exceeds one hundredth of the total issued share capital of that class.</p>
------------	--

For the purposes of the above table:

- a. 'a body in which you or your partner has a beneficial interest' means a firm in which you or your partner is a partner or a body corporate of which you or your partner is a director, or in the securities of which you or your partner has a beneficial interest;
- b. 'director' includes a member of the committee of management of an industrial and provident society;
- c. 'securities' means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

<p>Table 2: Other Registrable Interests</p> <p>You must register as an Other Registerable Interest:</p> <ul style="list-style-type: none"> a) any unpaid directorships b) any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority c) any body <ul style="list-style-type: none"> (i) exercising functions of a public nature (ii) directed to charitable purposes or (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management

This page is intentionally left blank

LOCALISM ACT 2011

GREATER MANCHESTER COMBINED AUTHORITY (GMCA) CODE OF CONDUCT FOR MEMBERS

Register of Members' and Substitute Members' Disclosable Pecuniary Interests (in accordance with Sections 30 and 31 of the Localism Act 2011 and the relevant authorities (disclosable pecuniary interests) Regulations 2012 (S.I 2012 No.1464) and Members and Substitute Members personal interests in accordance with paragraph 9.1 and Appendix B of the GMCA's Code of Conduct for Members.

I,

Member of the GMCA (or one of its Committees) give notice that I have set out at Part 1 below under the appropriate heading the disclosable personal interests that I am required to notify to the GMCA's Monitoring Officer in accordance with Sections 30 and 31 of the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 and/or by virtue of Rule 21 of the GMCA's Procedure Rules and that I have set out at PART 2 below my Other Registrable interests which I am required to notify to the GMCA's Monitoring Officer under Appendix B of the Code of Conduct for Members adopted by the GMCA at its meeting on the 30 June 2023 and have put 'NONE' where I am not required to notify any disclosable personal interests or personal interests under any heading.

I am aware that in accordance with Section 30(3) of the Localism Act 2011, I am required to notify at Part 1 both my own disclosable personal interests and also any disclosable personal interests of:

- 1. my spouse or civil partner,**
- 2. a person with whom I am living as husband and wife, or**
- 3. a person with whom I am living as if we were civil partners**

("my partner"), where I am aware that my partner has the disclosable personal interest.

PART 1**DISCLOSABLE PECUNIARY INTERESTS****1. Any employment, office, trade, profession, or vocation carried out for profit or gain**

Member	
Partner	

NB: You need to include details of any employment or business in which you or your Partner are engaged. Employees should give the name of their employer. You should give the name of any company of which you or your Partner are a partner or remunerated director. Where you or your Partner hold an office, give the name of the person of the body which appointed you or your Partner (in the case of a teacher in a maintained school – the local education authority; in the case of an aided school – the school’s governing body)

2. Sponsorship

--

--

NB: You must declare any payment or provision of any other financial benefit (other than from the GMCA) made or provided to you in respect of any expenses incurred by you in carrying out your duties as a Member / Substitute Member of the GMCA, or towards your election expenses, within the 12 month period prior to your notification of the interest to the GMCA’s Monitoring Officer. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

3. Contracts with the GMCA

Member	
Partner	

NB: You should describe all contracts of which you are aware, which are made between the GMCA and either yourself or your Partner or a body in which you or your Partner have a beneficial interest (being a firm in which you or your Partner is a partner, or a body corporate of which you or your Partner is a director, or in the securities of which you or your partner have a beneficial interest), which are not fully discharged and which are contracts under which goods or services are to be provided or works are to be executed.

Please note that the reference to “securities” means “shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

4. Land in the area of the GMCA

Member	
Partner	

NB: You should include any land (including houses, buildings or parts of buildings and any interests as mortgagee) within the GMCA’s boundaries in which you or your Partner, either alone or jointly, have a beneficial interest for your or your Partner’s benefit. You should give the address or brief description to identify it. **If you live within the GMCA’s boundaries you should include your home under this heading** either as owner, lessee, or tenant. You should also include any property from which you or your partner receive rent, or of which you or your partner are the mortgagees.

If you wish to redact your home address you must apply for a sensitive interest redaction via your Local Authority giving the reasons for this request, once approved this can also be applied to your GMCA declaration, subject to the approval of the GMCA Monitoring Officer.

5. Licences to occupy land

Member	
Partner	

NB: You should include any land (including buildings or parts of buildings) within the GMCA's boundaries which you or your Partner have a right to occupy for 28 days or longer (either alone or jointly with others). You should give the address or a brief description to identify it.

6. Corporate tenancies

Member	
Partner	

NB: You should list here any tenancies of properties of which you are aware, where the landlord is the GMCA and the tenant is a body in which you or your Partner have a

beneficial interest (being a firm in which you or your Partner is a partner, or a body corporate of which you or your Partner is a director, or in the securities of which you or your partner have a beneficial interest).

Please note that the reference to “securities” means “shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

7. Securities

Member	
Partner	

NB: You should list here any beneficial interest of you or your Partner in securities of a body where –

- a) that body (to your knowledge) has a place of business or land within the GMCA’s boundaries; and
- b) either –
 - i. the total nominal value of the securities held by you or your Partner exceeds £25,000 or one hundredth of the total issued share capital of that body; or
 - ii. if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you or your Partner has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

Please note that the reference to “securities” means “shares, debentures, debenture stock.

Loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

PART 2

OTHER REGISTRABLE INTERESTS

1. Unpaid directorships

2. Bodies to which you are appointed or nominated by the GMCA

NB: You should record here details of your **membership and/or position of general control or management**, in any –

- Body to which you have been appointed or nominated by the GMCA as its representative.

8. Interests in charities, societies and other bodies

--

NB: You should record here details of your **membership or position of general control or management**, in any body –

- exercising functions of a public nature;
- directed to charitable purposes. (Freemasons should include here membership of the Masonic Grand Charity)
- one whose principal purposes includes the influence of public opinion or policy, including any political party, trade union or professional association.

9. Gifts and hospitality

--

You should list here any person from whom you have received a gift(s) or hospitality with an estimated value of at least £100 (including multiple gifts and/or hospitality with an aggregate value of at least £100 from the same person). You should provide a description of the gift(s) or hospitality and the person you believe to be the source of the gift(s) and hospitality (including accumulative gifts and/or hospitality).

You should list here any significant gift or hospitality that you have been offered but have refused to accept.

You should list any such gifts or hospitality which you have received/been offered within whichever is the shortest of the period of 3 years or the period since you were first elected as a Member / Substitute Member of the GMCA.

I recognise that it can be a CRIMINAL OFFENCE under Section 34 of the Localism Act 2011 to: -

1. fail to comply with the obligation to notify the GMCA's Monitoring Officer of any disclosable pecuniary interests as required by Section 30(1) of the Localism Act 2011;
2. provide information in relation to disclosable pecuniary interests that is materially false or misleading, and
3. fail to comply with the obligation to notify the GMCA's Monitoring Officer of any further disclosable pecuniary interests that require notification in accordance with Sections 30(2) and 30(3) of the Localism Act 2011.

I authorise this information to be made available in the GMCA's Public Register of Member's / Substitute Member's Interests which will be published on the GMCA's website as required by Section 29(6)(b) of the Localism Act 2011.

2024/25

Signed:

Date:

OFFICE USE ONLY

Received Date:

Signed: GMCA

This page is intentionally left blank

Greater Manchester Waste and Recycling Committee

Date: 17 July 2024

Subject: Terms of Reference

Report of: Gillian Duckworth, GMCA Solicitor & Monitoring Officer

Purpose of Report

To set out the Terms of Reference for the Greater Manchester Waste and Recycling Committee which has been amended to include the addition of a Vice Chair and substitute members.

Recommendation:

Members are requested to:

1. Note the Terms of Reference at appendix 1 of the report.

Contact Officer

David Taylor

Executive Director GMCA Waste & Resources

david.taylor@greatermanchester-ca.gov.uk

This page is intentionally left blank

GREATER MANCHESTER WASTE & RECYCLING COMMITTEE

Date: 17 July 2024

Subject: Waste & Recycling Committee Work Programme 2023/2024

Report of: David Taylor, Executive Director, GMCA Waste and Resources

PURPOSE OF REPORT:

To present Members with the Waste & Recycling Committee work programme, which provides a forward look of items that will focus the work of the Committee during 2024/2025 municipal year.

RECOMMENDATIONS:

Members are requested to:

1. Agree the Committee Work Programme for 2024/25.

CONTACT OFFICERS:

Name: David Taylor

Position: Executive Director, GMCA Waste and Resources

Email: david.taylor@greetermanchester-ca.gov.uk

BOLTON
BURY

MANCHESTER
OLDHAM

ROCHDALE
SALFORD

STOCKPORT
TAMESIDE

TRAFFORD
WIGAN

Equalities Implications:

None arising directly out of this report.

Climate Change Impact Assessment and Mitigation Measures –

None arising directly out of this report.

Risk Management:

None arising directly out of this report.

Legal Considerations:

None arising directly out of this report.

Financial Consequences – Revenue:

None arising directly out of this report.

Financial Consequences – Capital:

None arising directly out of this report.

Number of attachments to the report:

One

BACKGROUND PAPERS:

None

TRACKING/PROCESS	
Does this report relate to a major strategic decision, as set out in the GMCA Constitution?	Yes/ No
EXEMPTION FROM CALL IN	
Are there any aspects in this report which means it should be considered to be exempt from call in by the relevant Scrutiny Committee on the grounds of urgency?	No
GM Transport Committee	N/A
Overview & Scrutiny Committee	N/A

July 2024	October 2024	January 2025	March 25
Contract Update	Contract Update	Contract Update	Contract Update
Communications & Behavioural Change Update	Communication and Behavioural Change Delivery Plan for 2023/2024	Budget and Levy Final Position	Strategy and Policy Update
Strategy and Policy Update (pending release of details by Defra)	GM Waste and Resources Budget Update	Strategy and Policy Update	Communications & Behavioural Change Update
Budget Outturn	Budget and Levy setting process for 2025/26	Sustainable Consumption and Production Plan update	Sustainable Consumption and Production Plan update
Sustainable Consumption and Production Plan update	Strategy and Policy Update	Persistent Organic Pollutants (POPs) Update	Capital Programme and Asset Management Update
Asset management and capital programme	Sustainable Consumption and Production Plan update	Runcorn CCUS update	HWRC access restrictions effectiveness
MRF Regulations and implications	Biowaste market sounding outputs		
	Raikes Lane and implications of BREF		
	Biowaste Update		

This page is intentionally left blank

Greater Manchester Waste & Recycling Committee – 17 July 2024

Declaration of Councillors' Interests in Items Appearing on the Agenda

Name: _____

Date: _____

Minute Item No. / Agenda Item No.	Nature of Interest	Type of Interest
		Personal / Prejudicial / Disclosable Pecuniary
		Personal / Prejudicial / Disclosable Pecuniary
		Personal / Prejudicial / Disclosable Pecuniary
		Personal / Prejudicial / Disclosable Pecuniary
		Personal / Prejudicial / Disclosable Pecuniary
		Personal / Prejudicial / Disclosable Pecuniary

Please see overleaf for a quick guide to declaring interests at GMCA meetings.

Quick Guide to Declaring Interests at GMCA Meetings

Please Note: should you have a personal interest that is prejudicial in an item on the agenda, you should leave the meeting for the duration of the discussion and the voting thereon.

This is a summary of the rules around declaring interests at meetings. It does not replace the Member's Code of Conduct, the full description can be found in the GMCA's constitution Part 7A.

Your personal interests must be registered on the GMCA's Annual Register within 28 days of your appointment onto a GMCA committee and any changes to these interests must notified within 28 days. Personal interests that should be on the register include:

1. Bodies to which you have been appointed by the GMCA
2. Your membership of bodies exercising functions of a public nature, including charities, societies, political parties or trade unions.

You are also legally bound to disclose the following information called Disclosable Personal Interests which includes:

1. You, and your partner's business interests (eg employment, trade, profession, contracts, or any company with which you are associated).
2. You and your partner's wider financial interests (eg trust funds, investments, and assets including land and property).
3. Any sponsorship you receive.

Failure to disclose this information is a criminal offence

Step One: Establish whether you have an interest in the business of the agenda

1. If the answer to that question is 'No' then that is the end of the matter.
2. If the answer is 'Yes' or Very Likely' then you must go on to consider if that personal interest can be construed as being a prejudicial interest.

Step Two: Determining if your interest is prejudicial

A personal interest becomes a prejudicial interest:

1. where the wellbeing, or financial position of you, your partner, members of your family, or people with whom you have a close association (people who are more than just an acquaintance) are likely to be affected by the business of the meeting more than it would affect most people in the area.
2. the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice your judgement of the public interest.

For a non-prejudicial interest, you must:

1. Notify the governance officer for the meeting as soon as you realise you have an interest.
2. Inform the meeting that you have a personal interest and the nature of the interest.
3. Fill in the declarations of interest form.

To note:

1. You may remain in the room and speak and vote on the matter
2. If your interest relates to a body to which the GMCA has appointed you to, you only have to inform the meeting of that interest if you speak on the matter.

For prejudicial interests, you must:

1. Notify the governance officer for the meeting as soon as you realise you have a prejudicial interest (before or during the meeting).
2. Inform the meeting that you have a prejudicial interest and the nature of the interest.
3. Fill in the declarations of interest form.
4. Leave the meeting while that item of business is discussed.
5. Make sure the interest is recorded on your annual register of interests form if it relates to you or your partner's business or financial affairs. If it is not on the Register update it within 28 days of the interest becoming apparent.

You must not:

Participate in any discussion of the business at the meeting, or if you become aware of your disclosable pecuniary interest during the meeting participate further in any discussion of the business, participate in any vote or further vote taken on the matter at the meeting.

This page is intentionally left blank

MINUTES OF THE ANNUAL MEETING OF THE GMCA WASTE AND RECYCLING COMMITTEE HELD ON WEDNESDAY 13TH MARCH 2024 AT THE MECHANICS INSTITUTE

PRESENT:

Bolton Council	Councillor David Chadwick
Bolton Council	Councillor Richard Silvester
Bury Council	Councillor Alan Quinn (in the Chair)
Manchester CC	Councillor Shaukat Ali
Oldham Council	Councillor Pam Byrne
Rochdale Council	Councillor Patricia Ayrton
Salford CC	Councillor Arnold Saunders
Stockport Council	Councillor Dena Ryness
Tameside Council	Councillor Denise Ward
Trafford Council	Councillor Stephen Adshead
Trafford Council	Councillor Tom Ross

OFFICERS IN ATTENDANCE:

GMCA Deputy Monitoring Officer	Gwynne Williams
GMCA Waste & Resources	David Taylor
GMCA Waste & Resources	Justin Lomax
GMCA Waste & Resources	Michael Kelly
GMCA Waste & Resources	Michelle Whitfield
GMCA Waste & Resources	Paul Morgan
GMCA Environment	Sarah Mellor
GMCA Governance & Scrutiny	Kerry Bond
GMCA Governance & Scrutiny	Karen Chambers
GMCA Governance & Scrutiny	Demi Morris

DISTRICT OFFICERS IN ATTENDANCE:

Bury Council
Rochdale Council

Daniela Dixon
Jo Oliver

WRC 23/35 APOLOGIES

Apologies for absence were received and noted from Councillors Lee-Ann Igbon (Manchester), Josh Charters (Oldham), David Lancaster (Salford) and Mark Roberts (Stockport).

Apologies were also received and noted from Steve Wilson (GMCA Treasurer).

WRC 23/36 CHAIRS ANNOUNCEMENTS AND URGENT BUSINESS

The Chair opened with the sad news of the passing of former Rochdale Hornets legend Councillor Peter Rush following his many years of public service to Rochdale and Greater Manchester.

Members and officers observed a few moments silence as a mark of respect.

WRC 23/37 DECLARATIONS OF INTEREST

Members were reminded of their obligations under the GMCA Members' Code of Conduct and the requirement to complete an annual declaration of interest form. Members noted that once completed, their respective declarations of interest will be published on the GMCA website.

RESOLVED/-

1. There were no Declarations of Interest reported.

RESOLVED/-

That the minutes of the meeting held on 17 January 2024 be approved as a correct record.

WRC 23/39 CONTRACTS UPDATE

Justin Lomax, Head of Contract Services and Paul Morgan, Head of Commercial Services, GMCA Waste and Resources Team introduced a report which provided an overview on the performance of the Waste and Resource Management Services (WRMS) and Household Waste Recycling Centre Management Services (HWRCMS) Contracts, and the latest position on the English Resources and Waste Strategy.

The report presented cumulative annual data, for the period up to the end of December 2023 for the two contracts held by Suez. An overview of the cumulative data, total waste arisings, contamination levels, landfill diversion, HWRC and overall recycling rates, and HWRC visit levels and tonnage rates were also provided.

The report outlined three events that had occurred between April and December 2023 that are reportable under the Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR).

It was noted that there has been minimal progress on the implementation of the English Resources and Waste Strategy, DEFRA continue to hold monthly forums with local authorities and businesses to discuss extended producer responsibility (EPR) for packaging and the recycling regime. A Steering Group Scheme Administrator has been established bringing together representatives of the chain directly affected by the Extended Producer Responsibility Scheme.

Members were advised that a response from the GMCA on the reform of the Waste Electrical and Electronic Equipment (WEEE) Regulations consultation has been

submitted, this regulation would see local authorities paid for kerbside and bulk waste collections and is something that local authorities can opt out of if they prefer.

An outlet for recycling the single use vapes collected across GM facilities has been secured, details are being finalised but it has been confirmed that there will be no cost to GM. On 11 March the government published draft regulations on banning single use vapes from 1 April 2025.

Members thanked Cllr Mark Roberts for advising that Cheshire East are closing 3 of their four household waste recycling centres which could impact GM centres particular on the border areas with Cheshire East. Officers confirmed that more rigorous checks are in place in border areas which include postcode checks and that this situation will be monitored.

It was confirmed and noted that the GMCA does not manage, own or use the Pilsworth Landfill Site and therefore the current issues at the site are not the responsibility of GMCA.

RESOLVED /-

1. That the report be noted.

WRC 23/40 2024-25 CAPITAL PROGRAMME AND ASSET MANAGEMENT UPDATE

Michael Kelly, Head of Engineering and Asset Management, GMCA Waste and Resources Team introduced a report updating members on proposed capital projects and key lifecycle projects scheduled for 2024-25, including:

- Operational Waste Facilities upgrades and redundant asset removals.
- Waste estate decarbonisation headline overview, direct and wider impacts, and the proposals for solar installation review across 10 locations.

- Buildings and Land – Salford Road site Short-Term Operating Reserve facility installation works.
- Closed landfill sites works and lease agreements.

Members were advised of the request by Manchester City Council (MCC) to extend the agreement to return Barlow Hall and Cringle Road landfill sites back into their portfolio at the end of March 2024, for a further 12 months. This agreement would transfer all responsibilities, costs and liabilities, and other associated operational costs to MCC from April 2024 with the GMCA providing a maintenance service for the remaining 12 month period.

Officers confirmed that landfill sites across GM are naturally bio-diverse and offered to conduct a case study on this. Options have been considered across the waste estate portfolio but due to the hard/concrete surface area of sites it is difficult to bio-diversify these areas. The partnership between GMCA and the City of Trees to plant trees at two areas of former landfill at Bredbury and Chichester Street will have a positive impact on nature and bio-diversity on these 2 sites, with expansion at other smaller areas being considered for inclusion in the portfolio.

Suez, in partnership with a local organisation, plan to double the current number of installed beehives which would see 1m bees at the Trafford Nash Road site, if this project is successful, installation of hives at other locations will be explored.

RESOLVED /-

1. That the report be noted.
2. That the delegation to finalise the terms in the proposed extension agreement with Manchester City Council for two former landfill sites, as set out in section 4.2 of the report, to the Executive Director GMCA Waste and Resources in consultation with the GMCA Monitoring Officer be approved.
3. That the outcome of the solar installation review be brought to a future meeting be approved.
4. That a cases study on the nature and bio-diversity across the GM Waste portfolio be carried out and brought to a future meeting be approved.

5. That regular decarbonisation scheme update reports be brought to future meetings be approved.

GMCA 23/41 SUSTAINABLE CONSUMPTION AND PRODUCTION: BEHAVIOUR INSIGHTS

Sarah Mellor, GMCA Head of Sustainable Consumption and Production gave a presentation updating members on the results of wave 9 of the latest behaviour insights research study, including:

- Areas of concern
- How is the cost-of-living crisis affecting shopping behaviours
- Global environment issues
- Responsibility for tackling climate change
- Consumer attitudes
- Consumer behaviours
- Attitudes to food waste
- Responsibility for food waste
- Responsibility for carbon footprint
- Reactions to high carbon footprint products
- Segments- light contributors, inactive sceptics, focused achievers and educated non-doers, segment changes and segments in GMCA regions

Work on the GM 5-Year Environment Plan is ongoing and awaiting the input of carbon footpath data from ARUP, an update report will be brought to a future meeting.

A link into climate change leads in schools on this work stream was raised, officers confirmed that an education module is being commissioned in consultation with the department of education that can be used in everyday curriculum in all schools along with online resources. Work is also taking place with industries to create a corporate responsibility tool to include the production of modules to incorporate into secondary school lessons.

Members requested that communications to people, communities and local stores be targeted where required to ensure the public are aware of this work and the facilities available to them.

RESOLVED /-

1. That the report be noted.
2. That a GM 5-Year Environment Plan update report be brought to a future meeting be approved.

**GMCA 23/42 COMMUNICATIONS & ENGAGEMENT BEHAVIOURAL
CHANGE PLAN 2024/25**

Michelle Whitfield, Head of Communications & Behavioural Change, GMCA Waste and Resources Team presented an update on the Recycle for Greater Manchester Communications & Engagement Behaviour Change Plan 2024/25 priorities and activity plan for 2024/25, including:

- GM Repair Week
- Household Waste Recycling Centre Campaign
- R4GM Community Fund
- Keep Britain Tidy Waste Prevention Research

Officers confirmed that this year's R4GM Community Fund is open to new applicants only to ensure a fair chance to others that haven't previously received this funding.

Members suggested that comms include the cost-of-living crisis.

Officers are encouraging people that purchase from the renew shops to post on their social media platforms and tag R4GM to get comms out to a wider audience.

Applications to the R4GM Community Fund can be made between 8 April & 31 May 2024 via the R4GM or the Lancashire Wildlife Trust websites:

[Recycle for Greater Manchester Community Fund | Recycle for Greater Manchester Lancashire Environmental Fund - About \(lancsenfund.org.uk\)](#)

RESOLVED /-

1. That the report be noted.

GMCA 23/43 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED /-

That, under section 100 (A)(4) of the Local Government Act 1972 the press and public should be excluded from the meeting for the following items on business because this involved the likely disclosure of exempt information, as set out in the relevant paragraph 3 of Part 1, Schedule 12A of the Local Government Act 1972 and that the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

GMCA 23/44 CONTRACTS UPDATE

Justin Lomax, Head of Contract Services, GMCA Waste and Resources Team updated members on the the performance and commercial issues relating to the Waste and Resources and Household Waste Recycling Centre Management Services contracts that commenced on 1 June 2019.

RESOLVED/-

1. That the contract updates and key risks detailed in the report be noted.

Paul Morgan, Head of Commercial Services, GMCA Waste and Resources Team introduced a report updating members on progress of the discussions to extend the WRMS and HWRCMS Contracts with Suez.

RESOLVED/-

1. That the progress of the discussions to extend the Waste and Resources Management Services and Household Waste Recycling Centre Management Services Contracts with Suez be noted.

This page is intentionally left blank

Waste and Recycling Committee

Date: 17 July 2024

Subject: Contracts Update

Report of: Justin Lomax, Head of Contract Services & Paul Morgan, Head of Commercial Services, Waste and Resources Team

Purpose Of Report

To update the Committee on performance of the Waste and Resource Management Services and Household Waste Recycling Centre Management Services Contracts that commenced on 1 June 2019.

Recommendations:

The Committee is recommended to:

1. Note and comment on all matters set out in the report.

Contact Officers

Justin Lomax
 Head of Contract Services
 Waste and Resources Team
Justin.lomax@greatermanchester-ca.gov.uk

Paul Morgan
 Head of Commercial Services
 Waste and Resources Team
Paul.morgan@greatermanchester-ca.gov.uk

Equalities Impact, Carbon and Sustainability Assessment:

There are no equalities impacts arising from the matters set out in this report. A fundamental principle of the WRMS and HWRCMS contracts is the sustainable management of waste in order to reduce carbon emissions from landfill disposal. The carbon impacts of the contracts are monitored and provided annually by the contractor.

Risk Management

Performance of the contracts and associated risks are captured in the GMCA corporate risk register.

Legal Considerations

Activities set out in this report are in accordance with the terms of the WRMS and HWRCMS contracts.

Financial Consequences – Revenue

Activities set out in this report are in accordance with the Waste revenue budget.

Financial Consequences – Capital

Activities set out in this report are in accordance with the Waste capital budget.

Number of attachments to the report: None

Comments/recommendations from Overview & Scrutiny Committee

N/A

Background Papers

19/1/2019 - Waste Procurement, Corporate Issues and Reform Committee

Tracking/ Process

Does this report relate to a major strategic decision, as set out in the GMCA Constitution

Yes

Exemption from call in

Are there any aspects in this report which means it should be considered to be exempt from call in by the relevant Scrutiny Committee on the grounds of urgency? N/A

GM Transport Committee

N/A

Overview and Scrutiny Committee

N/A

1. Introduction

This report provides the Waste and Recycling Committee with an overview of performance of the Waste and Resources Management Services (WRMS) and the Household Waste Recycling Centre Management Services (HWRCMS) Contracts, with updates on key issues currently affecting the waste management services during this period.

2. Contract Performance

This report uses cumulative annual data, for the Contract year 5 (April 2023 to March 2024), for the two Contracts held by Suez. This is the latest verified data available at the time of writing of the report.

2.1. Cumulative Data

Data is also provided for comparison with the current year to date, with the same period of the previous year, 2022/23:

OVERALL Combined Performance (WCA + HWRC)	2023 / 2024	2022 / 2023
Cumulative data (Year end figures)		
Total arisings (t)	1,026,271	1,016,669
Combined Recycling Rate*	46.43%	45.57%
Diversion Rate	100%	99.48%
HWRC Combined Performance		
Recycling Rate (Household Waste)*	57.57%	51.99%
Diversion (Household Waste)	98.78%	97.93%
WCA Recycling Collections		
Rejected Kerbside Recycling Collections (t)	678.17	1,901.31
MRF Contamination Rate (Commingled)	13.31%	14.53%

*This Recycling Rate relates only to tonnage handled through the Suez contracts, from both WCA collections and delivered to HWRCs. It is not the same as the nationally reported Waste Data Flow recycling rate that will include other WCA waste and recycling streams that do not flow through the 2 Suez contracts.

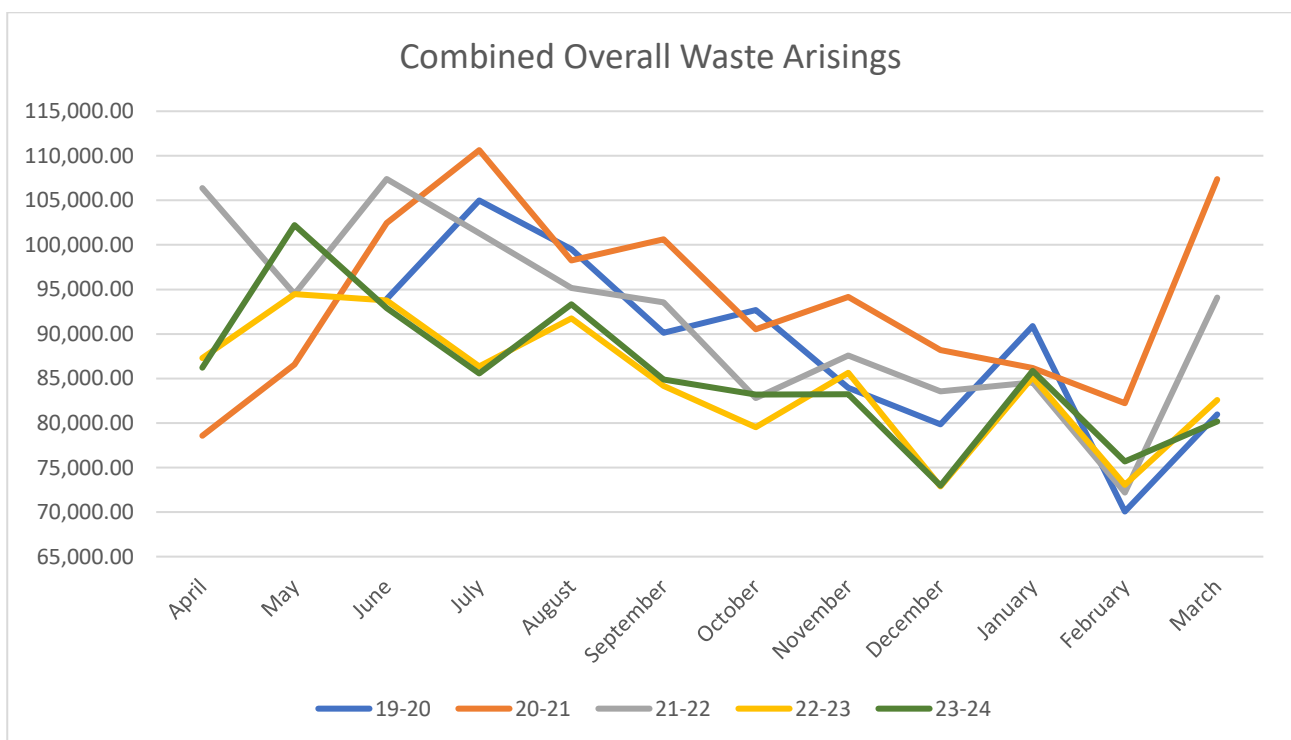
2.2. Total Waste Arisings

Total waste arisings for this period reached nearly 1.03 million (M) tonnes (t), which was almost 1% higher than the previous Contract year (2022/23).

The combined (overall) Contract Recycling rate was over 46%, which has also increased by just under 1% compared to last year. Across the HWRC network, the significant increase in the combined Recycling performance has been sustained, resulting in a rise to over 5% higher than the previous year, reaching 57.6% for Contract year 5.

The graph below gives a comparison of the waste arisings against the previous 4 years of the Contracts with the year-to-date trend (green) line for 23/24 (noting that the blue line for 19/20 begins in June 19, reflecting the start date of the Contracts and the orange line for 20/21 reflecting quarter 1 Covid lockdown impacts).

The annual trend for Contract Year 5 (green line) tracked a similar pattern to the previous year, with the variations in May and October likely to be weather related. The year-on-year result was an overall c.1% increase in arisings (circa 9.6kt).



2.3. Landfill Diversion

Over Contract year 5, the continuing good performance at both Energy Recovery Facilities (ERF), in Runcorn and Bolton, has meant almost all (over 99%) of residual (non-recycled) materials have been diverted away from landfill, with a year on year increase of c.1% on the same period of the previous year.

2.4. Contamination Levels

The contamination level of kerbside collected recyclate, from unacceptable materials extracted by the MRF process, was 13.3%. Additionally, 678t of materials had to be rejected at Contract reception points, due to excess levels of unacceptable materials in the delivered loads, which is over 64% lower than the previous year. Since the Contracts started, there has been a downward trend in non-target materials in the collections, which is very positive, though more still needs to be done to improve the accuracy of materials presented for recycling.

2.5. Overall Combined Rates

In summary, the overall performance for Contract year 5, across both Contracts combined (incorporating both WCA and HWRC tonnages), achieved a recycling rate of over 46%, with a landfill diversion rate of over 99%.

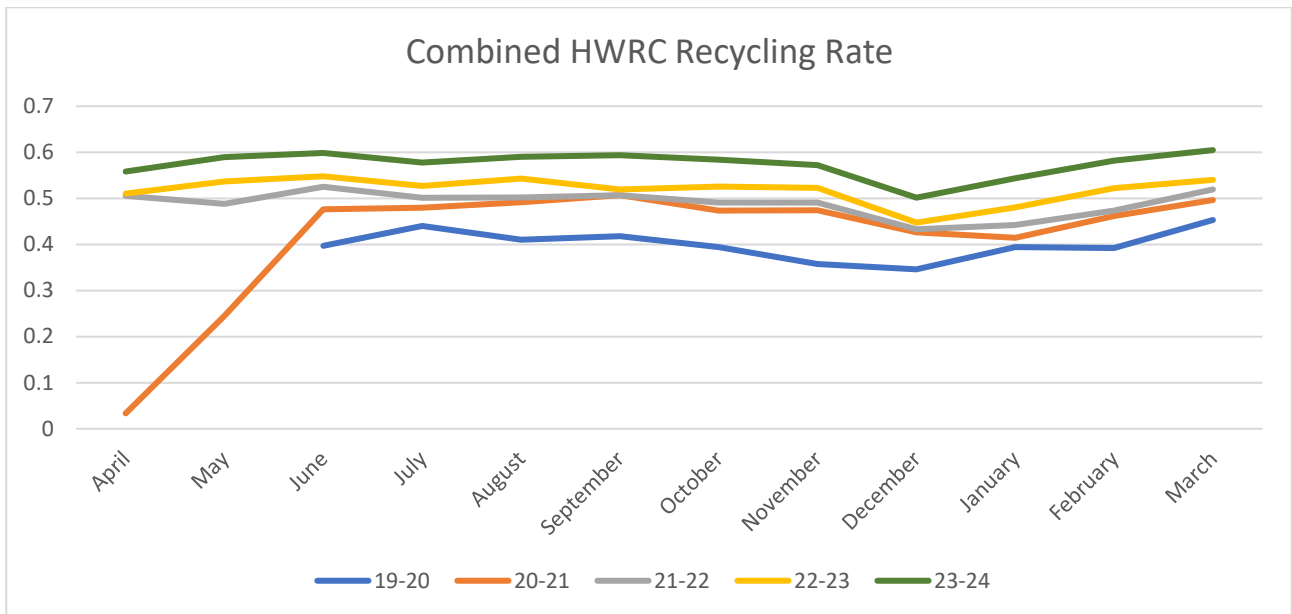
2.6. HWRC Recycling Rate

For HWRCs across both Contracts, 20 sites in total (WRMS has 9 sites, plus 11 in HWRCMS contract), the combined recycling rate for the year 23/24 was 57.6%.

Over Contract Year 5, measures to maintain and increase recycling on the 20 HWRCs have continued, with the prevention of trade and cross-boundary waste via the ongoing Access Policy controls (meet and greet; ANPR system; van permit scheme) having a positive impact on the levels of arisings and recycling rate.

The graph below gives a comparison of the Year 5 combined HWRC recycling rates against the previous 4 Contract years to date. The trend for 23/24 (green line) shows the recycling rate across the HWRCs increased by over 5%, when compared to the same period last year. This also demonstrates the continued year on year increase in the recycling rates across

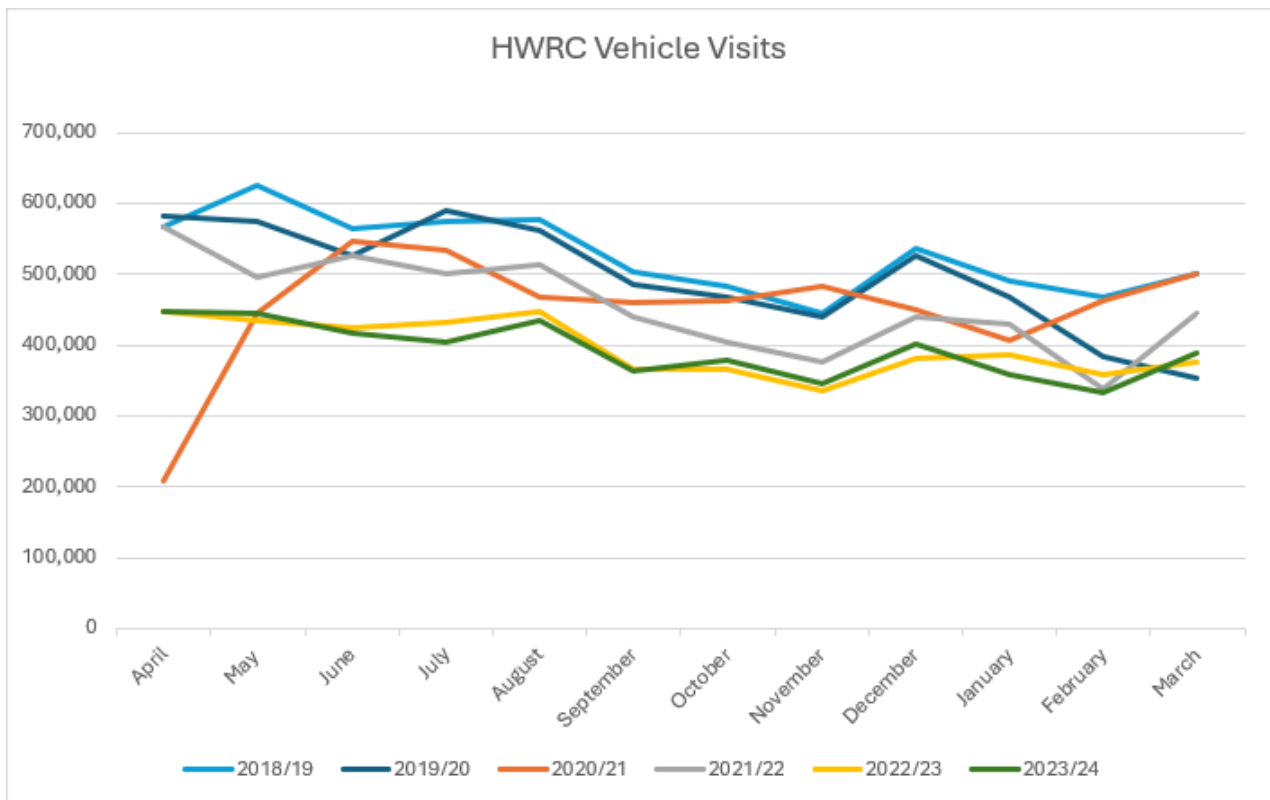
the Contracts, since they commenced in 2019. Therefore, we have had an ongoing improvement for the last 5 years, as well as on the previous Contract.



2.7. HWRC Visit Levels

The graph below shows monthly HWRC visit levels up to the end of Contract Year 5 (April 23 to March 24 - green line on graph), compared with the previous four Contract years.

There were over 4.7M visits in the last 12 month period. There has been a continued trend of reducing visitor numbers across the 20 HWRC sites. Numbers have fallen significantly, particularly due to the Access Policy measures preventing trade / commercial waste from illegally entering the system. Also, efforts have been made to reduce the amount of cross-boundary waste, entering Greater Manchester sites from neighbouring Authority areas. However, the reduction has slowed when compared to last year (22/23), the visitor level fell by only c.0.7%, and was following a similar trend line (yellow and green lines) suggesting a more stabilised level may now have been reached.



3. Health And Safety

Health and Safety statistics are provided in the Contractor Monthly Services Reports for each Contract and are scrutinised at the monthly Suez Contract Management meeting.

3.1. Reporting Categories

Health and Safety data is reported in key categories, separating incidents involving the Contractor staff and operations, from those involving members of the public (MoP), plus a Near Miss category. Near Miss, Incident and Notifiable Incident data is collected centrally and analysed to feed into local, regional and national lessons learned across the Contractor organisation and communicated to all staff.

3.2 RIDDORS

For the Contract year 5 (April 2023 to March 2024), end of year position, unfortunately there were 4 events reportable under the Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR) 2013.

- 1 Location: Adswood HWRC. An operative opening the front gate fell on a pothole causing grazes to his right hand, left forearm and injury to ribs. Pothole depth was circa 40mm.

A temporary repair has been carried out and a full resurface of the entrance area has been carried out;

- 2 Location: Longley Lane MRF. An operative sustained a cut and soft tissue damage to their finger during regular daily cleaning of MRF machinery. Suez has added an extra panel to block off this area to prevent reoccurrence;
- 3 Location: Longley Lane MTR. It was reported a driver had twisted his ankle while closing the doors of a container on his RORO wagon. The driver was taken to Bolton hospital where an x-ray has shown a broken lower leg bone. An independent occupational health provider was immediately tasked to make contact with the employee to provide support to aid rehabilitation and return to work; and
- 4 Location: Arkwright St TLS. A GMCA Contract Monitor was carrying out a site inspection when they slipped on ice generated from runoff of melting snow that had frozen overnight. The fall caused an injury to the elbow which was later found to be a hairline fracture. Suez have consequently adapted their induction procedures to cater more specifically for monitoring activities.

3.3. Year on Year Comparison

The table below shows a comparison of the number of RIDDOR incidents that have occurred by Contract year:

Year End	19-20	20-21	21-22	22-23	23-24
RIDDORs	5	3	3	4	4

This page is intentionally left blank

Waste and Recycling Committee

Date: 17 July 2024

Subject: Communications & Engagement Behavioural Change Plan 2024/25

Report of: Michelle Whitfield, Head of Communications & Behavioural Change, GMCA
Waste and Resources Team

Purpose of Report

To update members on the Recycle for Greater Manchester Communications & Engagement Behaviour Change Plan 2024/25.

Recommendations:

The Committee is requested to:

1. Note the Communications & Engagement Plan and comment on the progress updates provided.

Contact Officers

Michelle Whitfield, Head of Communications & Behavioural Change

Michelle.whitfield@greatermanchester-ca.gov.uk

Equalities Impact, Carbon and Sustainability Assessment:

GMCA along with its partners are working together to have a genuine commitment and practical approach to reducing inequality through communication and engagement. We are working to agree a common set of standards for communications, defining minimum requirements and expectations on accessible information, enabling a consistent approach to translation, easy-read, sign-language, publication and social media. As a minimum, this means evidencing 'due regard' to the needs of all communities of Greater Manchester (as per the Public Sector Equality Duty).

The team are assessing what documents could be translated into other languages taking into account the diverse communities of Greater Manchester. An ESOL (English for Speakers of other languages) training package has also been created with Bolton College. The resources which are available on the website introduces words commonly associated with recycling at home.

The Recycle for Greater Manchester and GMCA websites have both been updated to meet accessibility requirements.

The accessibility regulations build on existing obligations to people who have a disability under the Equality Act 2010 (or the Disability Discrimination Act 1995 in Northern Ireland). These say that all UK service providers must consider 'reasonable adjustments' for disabled people.

At least 1 in 5 people in the UK have a long term illness, impairment or disability. Many more have a temporary disability.

Accessibility means more than putting things online. It means making content and design clear and simple enough so that most people can use it without needing to adapt it, while supporting those who do need to adapt things.

Risk Management

Successful and effective delivery of the communications and behavioural change plan will result in increased capture of recyclable materials and assist in driving down contamination. Contamination and access to recycle markets remains a critical risk in 2024/25 given the additional processing costs associated with removing contamination.

Legal Considerations

The requirements for SUEZ to support GMCA communications and engagement activities that relate to waste and resources are set out in the Waste and Resources Management Services (WRMS) contract and the Household Waste Recycling Management Services (HWRCMS) contract.

Financial Consequences – Revenue

The financial consequences of not delivering the communications and behavioural change plan is an increase in waste disposal costs as a result of high contamination rates in the recycling bin.

Financial Consequences – Capital

There are no implications on the capital budget that arise from the activities set out in this report.

Number of attachments to the report: None

Comments/recommendations from Overview & Scrutiny Committee

N/A

Background Papers

N/A

Tracking/ Process

Does this report relate to a major strategic decision, as set out in the GMCA Constitution

No

Exemption from call in

Are there any aspects in this report which means it should be considered to be exempt from call in by the relevant Scrutiny Committee on the grounds of urgency?

No

GM Transport Committee

N/A

Overview and Scrutiny Committee

N/A

1. Introduction/Background

The Recycle for Greater Manchester Communications & Engagement Behavioural Change Plan 2024/25 is reviewed annually and focuses on delivering communications and engagement on the main priorities highlighted by the 9 local authorities, the GMCA's Waste and Resources team and our contractor, SUEZ. This report will cover activities undertaken in the first quarter of 2024/25.

2. Fly Tipping Campaign

A Greater Manchester wide fly tipping campaign was launched in May. The campaign was developed using research from Keep Britain Tidy's report "Beyond the Tipping Point" which focuses on understanding the behaviour and attitudes towards fly tipping to understand why and how it happens. The campaign addresses the specific issue of using rogue traders often found on social media who offer to remove household waste for a low price and then subsequently often fly tip the waste. In this instance, the householder is still responsible for the rubbish and could face a fine.

The campaign, called "Your Waste, Your Responsibility" aims to raise awareness of this issue by using adverts featuring residents in their own local area highlighting their responsibility for disposing of their waste responsibly by using licenced waste removal companies registered with the Environment Agency. The campaign is led by each local authority, allowing the councils to add their own logo to the adverts and display them in fly tipping hotspots. A range of out of home adverts will run for 2 weeks on static 6 sheet billboards, phone kiosks and digital 6 sheet ad-shells. This is supported by digital adverts running on selected websites for 4 weeks as well as social media from district council channels. A video has also been produced to explain the consequences of using unlicensed waste carriers which provides advice on what to look for when booking a licenced waste removal company. It also provides the options available for disposing of household waste such as hiring a skip or using a district council's bulky waste collection service. An example of the outdoor advertising is show below:



3. Education Service

The education team deliver tours and classroom-based learning at three visitor centres at the Materials Recovery Centre (MRF), Longley Lane, Manchester, the Renew Hub in Trafford Park and the GMCA solar farm in Bolton. The team have reviewed the visitor numbers from the previous year (March 2023 to April 2024) and 7,372 people either visited one of the visitor centres or attended an outreach session. This has increased by 33% from 5,524 in the previous year. The number of full day visits (typically from 10am to 2:30pm) has fallen with schools preferring to attend a half day visit. The education team are speaking to schools and coach companies to understand how to work with them to overcome barriers they have in attending a tour and session at the MRF. For example, this might mean amending the times of the session or to continue to offer discounted coach travel.

4. R4GM Community Fund

This year is the fourth year of the fund, it opened on 8th April and closed on 31st May. £220,000 is available for community groups and schools to run recycling, repair, or reuse projects. The money is generated from sales of household items through the Renew shops and online sales via the eBay and Shopify platforms. Items are donated by the public at the 20 household waste recycling centres (HWRCs), taken to the Renew Hub in Trafford Park where a team of experts' repair and, upcycle the items before they are sold.

In the first 3 years, 67 groups have been funded, including repair cafes, composting projects, bike repair schemes and a project to redistribute baby clothes to families in need. This year, 69 applications were received in the fourth round of funding, which are being scored by officers from the GMCA, SUEZ and Lancashire Wildlife Trust who administer the scheme. At the next Waste and Recycling Committee meeting, an update will be provided on the groups who have been awarded funding.

5. Biodiversity and City of Trees

5.1. Tree Planting

At the January 24 Waste and Recycling Committee meeting, the Head of Engineering and Asset Management, Michael Kelly presented a report outlining a proposal to work with City of Trees to plant approximately 800 trees across 2 former landfill sites owned and maintained by the GMCA Waste and Resources team. The proposal was agreed, and the tree planting took place in April and May on the 2 sites at Bredbury Parkway in Stockport and Chichester Street in Rochdale. 297 trees were planted at the Bredbury site which covers an area of 0.27 hectares. The types of trees planted included oak, birch, rowan, holly, hawthorn, and hazel as well as alder, willow, and downy birch which were planted in the boggy parts of the site. The trees are protected from deer using 1.2m tree shelters (non-plastic and biodegradable), mulch mats have also been provided around the trees to help keep vegetation down that would compete with the trees for water. At the Chichester Street former landfill site, 473 trees were planted in an area of 0.43 hectares. Similar tree species most suited to the area were chosen with alder and willow as the main tree species with shrubs in the very wet areas while pedunculate oak, downy birch, holly, hawthorn and guelder rose in the drier areas.

5.2. Biodiversity Duty

GMCA is developing a Biodiversity Action Plan which includes the GM Fire and Rescue Service estate and the GMCA waste estate. The Biodiversity Duty is part of the Environment Act (2021) and outlines that Public Authorities must consider what they can do to conserve and enhance biodiversity on land owned by the public authority. The GMCA waste estate consists of 39 operational assets across 22 locations throughout GM. These mainly consist of waste reception and transfer stations, including 20 HWRCs. The waste facilities are typically hard landscaped areas with concrete yards and portal frame buildings, designed for waste reception, storage, handling, and treatment. The majority of the sites have limited

opportunities for biodiversity on a large scale however there may be some scope for small scale improvements to site boundaries at these locations. The 2 former landfill sites in Bredbury, Stockport and Chichester Street in Rochdale presented the most suitable locations for large scale tree planting.

5.3. Communications

The tree planting with City of Trees has been developed into a case study to demonstrate how the GMCA is meeting its Biodiversity Duty.

At the Bredbury site, the mix of large trees like oak and smaller shrubs including hawthorn will join up with existing woodland to the east of the site, creating a nature corridor that will boost local nature recovery and biodiversity.

The young forest is already starting to absorb carbon dioxide, helping us realise our ambition of decarbonising waste sites, and meeting the 5 Year Environment Plan target of a carbon neutral city region by 2038.

The GMCA's Biodiversity Action Plan enables us to share the range of activities being undertaken to improve biodiversity at the waste sites. Over the coming months, stories will be shared to highlight the variety of wildlife at the closed landfill sites, the beehives installed at 2 of our sites and birdboxes at key locations and what makes these unique habitats so vital in increasing biodiversity in Greater Manchester.

We will also highlight other projects being undertaken by partners. For example, we work with the influencer, the Cloud Gardener, who is well known for developing a small container garden on his balcony on the 18th floor of his apartment in Manchester city centre. He's an advocate for small urban gardening and works with us to encourage food waste recycling and home composting. There are also several R4GM Community fund projects focussed on composting and improving biodiversity in their local community. We will highlight these stories in a variety of ways including blogs, videos and social media content.

6. Textiles Campaign

Next month, a textiles campaign will be launched aimed at reducing the number of textiles thrown away in the general waste bin. The campaign called "Cotton On" will advise residents how to recycle damaged or torn clothing and shoes. These items still have a value and can be recycled in textiles banks.

This page is intentionally left blank

Waste and Recycling Committee

Communications Update

Page 67

Wednesday 17th July

Fly Tipping Campaign. Your Waste, Your Responsibility.

- Co-designed campaign with the 9 council comms and enforcement officers
- Focuses on the issue of using rogue traders to get rid of your household waste
- Launched in May with outdoor adverts and digital adverts
- Advertising uses local people in areas across Greater Manchester
- Adverts can be localised and include the council logo
- Video highlights the issue and offers alternative options for waste disposal such as the council's bulky waste service, hiring a skip or online sales platforms such as eBay
- Initial stats show video has had **138,997 views** and an **85% completion rate**. Digital advertising shows **620,706 impressions** with **927 link clicks**

Page 9/68



Education Service



Crossgates Primary School

13 Jun · 🌐

Owls 2 had a fabulous day learning about recycling at the recycling centre in Manchester!



Year	Number of visits	Number of people	Schools/Higher Education groups	Public and community groups
2022/23	236	5523	126	110
2023/24	326	7372	195	131
2024/25	121	2312	75	46

- No of visitors increasing year on year post COVID
- Support some schools with coach costs
- Offering half day sessions or shorter sessions
- More evening sessions
- Weekend open days
- Outreach

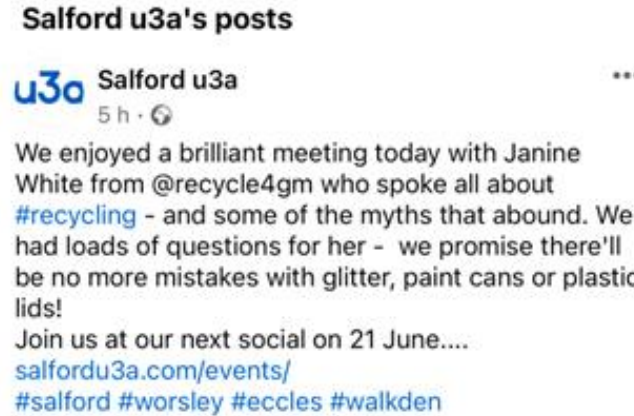
Education Service – Notable Visits

- Cluster of 6 Manchester schools bringing a total of 13 classes to Longley Lane MRF in conjunction with Z-Arts, Manchester
- Bolton and Tameside Councils Library sessions
- Manchester, Salford and Bolton University visits (undergrad and post grad)
- Several U3A groups

Page 70

Coming up.....

- Visits for Councillors and Council officers on
- 30th July 10-12 Longley Lane
- 30th July 1:30 – 3:30pm Renew Hub
- 22nd August 10-12 Longley Lane
- 22nd August 1:30 to 3:30pm Renew Hub



9

11 shares

Tree Planting and Biodiversity

- Approx 800 trees planted by the City of Trees at 2 closed landfill sites managed by GMCA at Bredbury, Stockport and Chichester St, Rochdale
- At the Bredbury site the new trees will create a nature corridor with existing woodland to the east of the site to improve habitat and enable wildlife to move safely. We are working with SUEZ to identify other opportunities to improve biodiversity on the waste sites.
- Biodiversity Duty Plan outlines that Public Authorities must consider what they can do to conserve and enhance biodiversity on land owned by the public authority
- Communications will highlight the tree planting as well as other ways we are improving biodiversity such as through the R4GM Community fund projects

Page 71



This page is intentionally left blank

Waste and Recycling Committee

Date: 17 July 2024

Subject: Waste Strategy and Policy Update

Report of: Paul Morgan, Head of Commercial Services, Waste and Resources
Team

Purpose of Report

To provide an update on the latest announcements by government on Simpler Recycling and policy including the consultation on the UK Emissions Trading Scheme.

Recommendations:

The Committee is requested to:

1. Note the update provided on strategic and policy matters;
2. Strongly recommend that any of its members who are seeking to continue to collect residual waste on a three weekly basis obtain their own legal advice as part of formulating their rationale for departing from any statutory guidance on the subject; and
3. Write to Defra and its Secretary of State to request that statutory guidance on the frequency of residual waste collection is reconsidered giving local authorities the flexibility to determine their own waste collection frequencies.

Contact Officers

Paul Morgan

Head of Commercial Services

Waste and Resources

paul.morgan@greatermanchester-ca.gov.uk

Equalities Impact, Carbon and Sustainability Assessment:

Recommendation - Key points for decision-makers

To note the proposals and recommendations within the report.

Impacts Questionnaire

Impact Indicator	Result	Justification/Mitigation
Equality and Inclusion		
Health		
Resilience and Adaptation	G	
Housing		
Economy	G	<p>The UK ETS will either generate funds to put towards decarbonisation projects at a national level or the alternative for GMCA (carbon capture) will see fossil CO2 from residual waste be captured and not emitted making the thermal recovery carbon neutral. Activities to meet Simpler Recycling responsibilities may increase requirement for waste staff on collection and treatment/recovery. The construction and operation of the carbon capture facility in Runcorn will create employment opportunities.</p> <p>Activities to meet Simpler Recycling responsibilities may increase requirement for waste staff on collection and treatment/recovery. The construction and operation of the carbon capture facility in Runcorn will create employment opportunities including in engineering and skilled trades.</p> <p>In several ways - through knowledge transfer on carbon capture, operation of new leading edge waste treatment facilities etc.</p> <p>Opportunities will arise from the new developments.</p> <p>In response to Simpler Recycling GMCA is repurposing one of its buildings to accommodate a new materials recycling facility.</p>
Mobility and Connectivity		
Carbon, Nature and Environment	A	<p>If the governments requirement for a backstop of fortnightly collection frequency for non-recyclable waste is implemented there will be more waste collection vehicles on GM's roads.</p> <p>The opportunity to capture carbon and store it will effectively make a significant part of wastes' fossil carbon carbon neutral.</p>
Consumption and Production	G	<p>The new materials recycling facility will enable us to capture pots, tubs and trays and plastics films/flexibles for recycling.</p> <p>it will further generate raws materials for circular products.</p>
Contribution to achieving the GM Carbon Neutral 2038 target		<p>If GMCA chooses to support the development of carbon capture and storage of the CO2 emitted from the thermal recovery of a significant proportion of its residual waste at the Runcorn EfW facility around 200ktpa fossil CO2 will not be emitted. A further 200ktpa of biogenic CO2 will be stored also.</p>
Further Assessment(s):	Carbon Assessment	
G Positive impacts overall, whether long or short term.	A Mix of positive and negative impacts. Trade-offs to consider.	R Mostly negative, with at least one positive aspect. Trade-offs to consider.
		RR Negative impacts overall.

Carbon Assessment				
Overall Score	[Redacted]			
Buildings	Result	Justification/Mitigation		
New Build residential	N/A			
Residential building(s) renovation/maintenance	N/A			
New build non-residential (including public) buildings	[Redacted]	Repurposing of existing building Unknown		
Transport				
Active travel and public transport	N/A			
Roads, Parking and Vehicle Access	N/A			
Access to amenities	N/A			
Vehicle procurement	N/A			
Land Use				
Land use	N/A			
No associated carbon impacts expected.	High standard in terms of practice and awareness on carbon.	Mostly best practice with a good level of awareness on carbon.	Partially meets best practice/ awareness, significant room to improve.	Not best practice and/ or insufficient awareness of carbon impacts.

Risk Management

There are a number of risks that arise from Simpler Recycling relating to the collection of waste and these will be considered further as proposals become clearer.

Legal Considerations

The government’s Simpler Recycling regime may include the requirement to collect non-recyclable residual waste no less frequent than once every two weeks. This stipulation may be enshrined in statutory guidance. Individual districts currently collecting on a three weekly cycle will need to assure themselves that if they deviate from the statutory guidance that they have a robust justification for doing so and should seek their own legal advice.

Financial Consequences – Revenue

There will be revenue consequences to both transition to and operation of the Simpler Recycling waste collection methodologies but until clarity is received it is difficult to calculate impacts precisely.

The UK Emissions Trading Scheme or the alternative carbon capture and storage option for fossil CO₂ are likely to generate significant revenue impacts from January 2028 (with some costs for monitoring arising sooner). These are unavoidable.

In both cases there may be some income from the Packaging Extended Producer Responsibility fund that will go a little way to offset increased costs. The extent of any offset is currently unknown.

Financial Consequences – Capital

The construction of the new materials recycling facility at Salford Road in Bolton has a budget of £20 million and this is already agreed. In implementing Simpler Recycling there may be capital costs for both GMCA and the individual districts.

Number of attachments to the report: None.

Comments/recommendations from Overview & Scrutiny Committee

N/A

Background Papers

- [GMCA Part A Report Template \(greatermanchester-ca.gov.uk\)](https://greatermanchester-ca.gov.uk) – waste strategy update to the Committee July 2023
- [Exemptions and Statutory Guidance for Simpler Recycling in England - government response](#) – government's response to the Simpler Recycling consultation
- [GMCA Part A Report Template \(greatermanchester-ca.gov.uk\)](https://greatermanchester-ca.gov.uk) - The Management of Carbon Emissions from Non-Recyclable Residual Waste 17th January 2024

Tracking/ Process

Does this report relate to a major strategic decision, as set out in the GMCA Constitution?

Yes

Exemption from call in

Are there any aspects in this report which means it should be considered to be exempt from call in by the relevant Scrutiny Committee on the grounds of urgency?

None.

GM Transport Committee

N/A

Overview and Scrutiny Committee

N/A

1. Introduction

This update provides the latest position on two subjects – the national Resources and Waste Strategy (RaWS) and Simpler Recycling and a consultation on the implementation of the UK Emissions Trading Scheme now that energy from waste is to be included within it.

2. National Resources and Waste Strategy/Simpler Recycling

Local authorities and the wider waste management industry had been eagerly awaiting the Government's response to the November 2023 Simpler Recycling consultation which was published in early May 2024.

The adoption of the Simpler Recycling (previously called Consistency in Recycling) is a reform to the recycling system which means that residents across England will be able to recycle the same materials, whether at home, work or school. In the targeted consultation the government sought views on:

- proposed exemptions to the requirement to collect the core recyclable waste streams separately from each other; and
- statutory guidance for the legislation related to Simpler Recycling.

2.1. Collection Requirements Exemptions

In brief, in the first question area the government asked whether there was agreement on allowing:

- the collection of dry recycling mixed in the same container; and
- the collection of food waste and garden waste together in the same container.

Both of these collection methods were stated as being possible without requiring the previously mooted written technical, economic and environmental practicability (TEEP) assessment to justify not collecting all materials separately.

Of the respondents, 76% agreed with having the exemption from separate collection for dry recycling and 62% for mixing organics wastes.

As a consequence of this support, the government included these two exemptions in The Environment Act 2021 (Commencement No, 9 and Transitional Provisions) Regulations 2024 laid before Parliament on 14th May 2024. GM districts can therefore continue to collect food waste and garden waste if they choose to do so without the need to develop a robust economic, environmental and technical justification for not separately collecting the food

waste element. Also contained within these Regulations was the confirmation of the six GMCA waste collection authorities who will benefit from the transitional arrangement deferring the requirement to fully apply the weekly food waste collection requirements detailed in the Environment Act 2021.

In its response to the consultation, GMCA supported the creation of these two exemptions so is pleased to see the government support them and then see them enacted in the Regulations before Parliament was dissolved for the general election.

2.2. Statutory Guidance and the Frequency of Residual Waste Collections

In this part of the consultation the government stated it *“...expects a minimum service frequency for residual waste collections of fortnightly in England. We therefore propose that the statutory guidance sets out that local authorities should provide residual waste collections on at least a fortnightly basis. The government actively encourages councils to collect residual waste more frequently than fortnightly; this minimum standard provides a backstop, not a recommendation.”*

The consultation then confirmed that New Burdens funding would not be available to any authority who would have to change services to comply with statutory guidance.

Four of the nine GMCA waste collection authorities collect residual waste on a three-weekly basis. The GMCA consultation response robustly opposed this proposal on a number of grounds including the:

- detrimental impact it will have on recycling and composting rates;
- conflict with other strategic priorities and targets set by government;
- negative impact on contributing to net zero;
- increase in collection costs;
- increase in disposal costs (including the emissions trading scheme);
- inability to accommodate the increased number of vehicles and crews at council depots; and
- increase of vehicles on GM's roads.

However, despite only 10% of respondents explicitly agreeing with the proposal, the government has carried it forward and announced plans to publish statutory guidance on it.

This clearly has a significant impact on the four authorities already collecting residual waste on a three-weekly basis and further prevents the other five from considering this move in the future (which has significant cost saving and recycling benefits).

Prior to the announcement of the general election Defra did respond to comments on this from local authorities especially about whether statutory guidance could be disregarded. All Defra will say is that statutory guidance should be followed unless there are “very good reasons not to” and would not elaborate on what may constitute a good reason. The only response from Defra is that local authorities should seek their own legal advice if they intend to depart from the Statutory Guidance. GMCA has sought its own legal advice. Authorities may be considered to be in breach of its operative statutory duty to collect residual waste if it does not do so in accordance with the frequency set out in the guidance. To the extent that an authority could set out a lawful rationale for departing with the requirements in the guidance, it would not be deemed to be in breach of the operative duty.

If any of the GM waste collection authorities considers continuing to collect residual waste at a frequency contrary to the statutory guidance it is imperative that it seeks its own legal advice in developing that lawful rationale.

The general election announcement has interrupted the publication of any draft statutory guidance and a change of government may delay it further. This might provide an opportunity to lobby the new government on this subject with the view of allowing local authorities as much flexibility as possible which was a common phrase in the original consultation.

3. UK Emissions Trading Scheme

3.1. Introduction

Members will recall previous reports to the Committee on the inclusion of energy from waste into the UK’s Emissions Trading Scheme (UKETS). The UKETS is a scheme whereby larger emitters of carbon dioxide (CO₂) effectively pay a levy on the quantity of fossil-based carbon (i.e. carbon from an oil source) they release into the atmosphere. The government recently announced that energy from waste (EfW - the route used by the GMCA for the recovery of around 500,000 tonnes of residual waste annually) would be included in the scheme from 1st January 2028.

The scheme is a cap and trade mechanism whereby the amount of carbon ‘allowed’ to be emitted by obligated sectors reduces each year. Each tonne of carbon emitted comes at a price (set by an international market) and emitters need to purchase enough allowances to cover their emissions and/or work to reduce their emissions so they need to buy fewer allowances.

For the GMCA this could mean having to purchase allowances to cover around 250,000 tonnes of CO₂ each year as around half of the CO₂ emitted from the thermal recovery of our waste comes from a fossil source. The price of each allocation will vary as this operates on an open market and the government used a figure of £70/t for modelling work in 2023. Applying this to GMCA household waste the cost could be in the region of £17.5m per annum (although at the time of writing carbon allocations are around £30/t).

Currently government is consulting on aspects of the Scheme as it relates to waste. Key areas for GMCA are the proposals for operations, monitoring, reporting, verification and guidance and the impacts and risks associated with the Scheme.

3.2. The Consultation

The consultation is long and technical and seeks views on the scope of the scheme as regards waste; requirements for operators relating to emissions monitoring, reporting and verification; impacts and risks; changes to the UKETS cap and how to incentivise heat networks.

Of particular interest to GMCA are proposals on:

- A two-year transition period from 2026 to 2028 whereby operators will be required to monitor emissions, report them and verify them. In this period there will be no need for operators to purchase carbon allowances. This period may be voluntary or mandatory;
- The inclusion of advanced thermal treatments and advanced conversion technologies in the UKETS. These technologies are emerging as alternatives to 'conventional' EfW (for example) and are being explored to manufacture sustainable aviation fuel (SAF);
- Facilities that convert wastes to plastics raw materials (polymers and monomers) may not be included in the UKETS;
- There is no intention to exempt the incineration of any types of waste, including hazardous or clinical, from the UK ETS. This means that allowances will need to be obtained for the destruction of waste upholstered domestic seating that contain persistent organic pollutants (POPs) for which there is no other disposal route;
- The monitoring of input feedstocks and emissions;
- Provision of guidance:
 - to operators of EfW facilities on monitoring, reporting and verification of emissions and passing costs through to customers;
 - to customers passing costs through to customers;

- on interaction with other policies such as the Extended Producer Responsibility for Packaging (pEPR) and decarbonisation opportunities.
- The creation of a perverse incentive to move fossil-carbon waste from EfW to landfill and the increase in the export of refuse derived fuel potentially avoiding the UKETS; and
- The accurate apportionment of costs.

GMCA will respond to the consultation (deadline for responses is early August) on these key proposals seeking to argue that, whilst we support the drive towards net zero, the cost impacts on local authorities seems disproportionately high and government should work to reduce these where possible whilst still providing an incentive to reduce emissions of fossil-carbon from residual waste.

3.3. Emerging Issues

Irrespective of the outcome of the consultation a greater understanding of the impact of the UKETS on local authorities is starting to emerge.

Allowances costs allocation – a key concern for local authorities is only paying for the fossil-carbon that is sent to an EfW facility. For GMCA we know that all of the household waste thermally recovered at Raikes Lane arises from Greater Manchester so the responsibility for the carbon emissions is ours so we don't share that concern for this waste. However, the facility in Runcorn has a capacity of over 1 million tonnes for which we supply around 35% of that waste. Without any feedstock testing prior to thermal treatment any supplier of waste cannot be certain it is paying only for the fossil-carbon it has sent or indeed underpaying as a result of another supplier's efforts to remove fossil-carbon. This is a concern that will receive considerable attention over the next few years but one suggestion to address this is to apply 'factors' to different waste streams which effectively make assumptions on the fossil-carbon content of wastes delivered from, for example, household, commercial or industrial sources.

Monitoring costs - some indication of set up and monitoring costs are emerging – for example, at an individual facility perhaps:

Emissions monitoring equipment	£30k to £80k	capital (one off)
Annual operation	£10k to £20k	revenue annually
Radiocarbon analysis of emissions	£650 each	

4. Funding Simpler Recycling and the UKETS

Clearly both the requirements of Simpler Recycling and the introduction of the UKETS will come with additional costs. For Simpler Recycling the mandatory food waste collection requirements are being supported by New Burdens funding and the three GM authorities who did not seek the Transitional Arrangement are aware of the capital allocation they will receive in support implementation. We are as yet unaware of any revenue support in this area.

The aspects of Simpler Recycling that relate to collected waste packaging (whether it is recycled or not) to a greater or lesser extent will receive financial support through the pEPR and we should receive indicative allocations before the end of this calendar year. After that, waste collection authorities will receive modelled payments that may vary depending on whether they are considered to be delivering efficient and effective collection systems.

Although not confirmed, government has indicated that the pEPR payments will also include an amount to cover the UKETS 'charge' for any packaging that is made from fossil plastics. It is estimated that residual waste may comprise around 25% packaging that might be made of fossil-carbon plastic.

5. Next Steps

GMCA will continue to engage with Defra and other relevant departments on Simpler Recycling and the UKETS.

We are in discussion with our contractor Suez on the equipment and procedures required to work towards the 1st January 2028 UKETS commencement date for energy from waste as these will be needed for the waste thermally recovered at our Raikes Lane facility where CO₂ will continue to be emitted to the atmosphere so will require the purchase of CO₂ allocations.

For the Viridor Runcorn carbon capture and storage (CCS) plan (as reported to Committee at the January 2024 meeting), the project is progressing towards concluding negotiations with the Department of Energy Security and Net Zero (DESNZ). During this time GMCA will progress discussions with our contractor TPSCO and Viridor on contributing to the CCS project.

Updates will be presented to the Committee at relevant points.

Waste and Recycling Committee

Date: 17 July 2024
Subject: GMCA Waste and Resources Budget Outturn 2023/24
Report of: Steve Wilson, Treasurer

Purpose Of Report

This report sets out the revenue and capital outturn for 2023/24 for the Waste and Resources Service.

Recommendations:

The Committee is requested to:

1. Note and comment on the details in the report.

Contact Officers

Lindsey Keech
Head of Finance – Capital and Treasury Management
Lindsey.keech@greatermanchester-ca.gov.uk

Equalities Impact, Carbon and Sustainability Assessment:

There are no equalities impacts arising from this report. A fundamental principle of the WRMS and HWRCMS contracts is the sustainable management of waste in order to reduce carbon emissions from landfill disposal. The carbon impacts of the contracts are monitored and provided annually by the contractor.

Risk Management

Under Section 25 of the Local Government Act 2003, the Authority's Chief Financial Officer (the Treasurer) is required to report on the robustness of the estimates made for the purposes of the budget and levy calculations and the adequacy of the proposed reserves. This information enables a longer term view of the overall financial position to be taken.

Legal Considerations

Please refer to Risk Management section above.

Financial Consequences – Revenue

This report sets out the revenue outturn for waste disposal in 2023/24.

Financial Consequences – Capital

This report sets out the capital outturn for waste disposal in 2023/24.

Number of attachments to the report: None

Comments/recommendations from Overview & Scrutiny Committee

N/A

Background Papers

Tracking/ Process

Does this report relate to a major strategic decision, as set out in the GMCA Constitution

No

Exemption from call in

Are there any aspects in this report which means it should be considered to be exempt from call in by the relevant Scrutiny Committee on the grounds of urgency?

No

1. Introduction/Background

The levy for the Waste and Resources service was set on 10 February 2023 for a total of £169.0 million (m) represented by expenditure of £170.0m and a use of reserves of £1.0m.

2. Revenue Outturn 2023/24

The revenue outturn for 2023/24 is shown below:

	Budget 2023/24 £m	Actual 2023/24 £m	Variance 2023/24 £m
Operational Costs	108.555	94.551	(14.004)
Operational Financing	53.731	50.061	(3.670)
Office Costs	7.212	4.508	(2.704)
Non-Operational Financing	0.525	0.599	0.074
Total Budget	170.023	149.719	(20.304)
Levy Adjustment 2022/23		0.367	0.367
Levy Adjustment 2023/24	-	0.656	0.656
Return of Reserves	-	37.000	37.000
(From)/ To Reserves	(1.000)	(18.719)	(17.719)
Levy	169.023	169.023	-

2.1. Key Differences between the Budget and Outturn Figure

The budget was set using forecast levels of waste amounting to 1,055,297 tonnes of waste. The volumes of waste delivered by Districts were as below which includes a forecast figure for February and March 2024. Totals for the year have now been verified but as this happened too late to be included in the Statement of Accounts and Outturn, the forecast figures are shown below.

GM LAs	Budget 2023/24	Forecast 2023/24	Variance
Residual	372,411	373,249	(838)
Biowaste	204,006	192,820	(11,186)
Commingled	114,010	109,358	(4,652)
Pulpables	76,342	76,158	(184)
Street Sweepings	26,269	27,026	757
Trade Waste	44,770	43,205	(1,565)
Total	838,807	821,818	(16,989)

The variation in the total figures demonstrates the difficulty in predicting tonnages for the year ahead that has persisted since Covid. This is due to residents having variable working patterns between home and office which is affecting waste volumes. This has been further compounded by the cost of living affecting spending and the volume of waste that is generated by each household.

HWRCs	Budget 2023/24	Forecast 2023/24	Variance
Dry Recycled	71,440	85,989	14,549
Rubble	18,723	31,101	12,378
Thermal Recovery	127,024	79,674	(47,350)
Green	14,662	11,939	(2,723)
Residual	5,016	625	(4,391)
Total	216,490	209,328	(7,162)

The Household Waste Recycling Centre (HWRC) tonnages have also continued to be difficult to predict following Covid and economic circumstances but also by the success of the implementation of the van permit policy which has been highly successful in driving illegal trade waste out of the sites. When the budget was set, the full year effect of the scheme was not known so could not be factored into the tonnages used at that time. Subsequent implementation of the scheme has reduced tonnage throughputs significantly at the HWRC sites.

1 Operational Variances

The main operational variances are:

	Variance
	£m
Residual Value Contract	1.8
Waste and Resources Management Services (WRMS) Contract	(12.7)
Household Waste Recycling Centre Management Services (HWRCMS) Contract	(2.1)
Biowaste Offtake Agreements	(0.6)
Other contract costs	(0.4)
	(14.0)

The main variances on Operational costs are:

- a) Residual Value Contract – share of third party income from sale of electricity is much reduced from previous years and was lower than budget;
- b) WRMS Contract – increase in income from the sale of recyclates, savings in expenditure on residual waste treatment and landfill due to lower tonnages of residual waste, and savings on processing of commingled waste due to lower than budget tonnages;
- c) HWRCMS Contract – lower than budgeted residual waste treatment costs due to lower than budgeted tonnages; and
- d) Biowaste Contracts – savings resulting from lower than budgeted tonnages.

2 Operational Financing Savings

The main operational financing savings have been derived from lower than anticipated interest costs due to higher overall interest income within the Authority and some savings on Minimum Revenue Provision (MRP) costs due to capital projects being completed later than anticipated.

3 Office Cost Variance

The office cost variance is largely due to the delay in the works for the waste compositional analysis which was due to be funded from reserves. This work will now take place in 2024/25 and the reserve is still available to fund this work, spend on central recharges from wider GMCA functions was slightly lower and employee costs was slightly less than budget due to vacancy gaps between starters and leavers.

4 Provisional Levy Adjustment

The provisional levy adjustment has been included within the outturn for 2023/24 with a forecast for the months of February and March 2024 which reflects the changes in tonnages being delivered by Districts. The sum will be affected during 2024/25 with an adjustment to reflect the actual position for March 2024. The breakdown per District is detailed below:

	Levy Adjustment £m
Bolton	0.081
Bury	(0.071)
Manchester	(0.023)
Oldham	(0.200)
Rochdale	(0.169)
Salford	(0.260)
Stockport	(0.030)
Tameside	(0.188)
Trafford	0.215
	(0.645)

5 Return of Reserves

At the February 2023 meeting of the GMCA it was approved to return a total of £27m from an underspend in 2022/23. This return happened in 2023/24. A further return of £10m was approved by GMCA in February 2024.

3. Capital Outturn 2023/24

The capital outturn is shown below:

	Budget 2023/24 £m	Outturn 2023/24 £m
Operational Assets	3.780	3.354
Non-Operational Assets	0.013	0.013
Total	3.793	3.367

3.1. Operational Assets

The outturn for operational assets is within forecast. Works at Raikes Lane Thermal Recovery Facility, Bolton have been included in the above since last reported.

3.2. Non-Operational Assets

The spend on non-operational assets is within budget and represents the completion of the works at Bredbury former landfill site.

Waste and Resources Recycling Committee

Date: 17 July 2024

Subject: Sustainable Consumption and Production: Avoidable Single-Use Plastics

Report of: Michelle Lynch, Lead Programmes Manager, Sustainable Consumption and Production, Environment Directorate

Purpose of Report

The purpose of the report is to update the Committee on the progress of the Single-Use Plastic Work Programme undertaken as part of the Sustainable Consumption and Production (SCP) Priorities 1, 2 and 4 - Moving to a Circular Economy, Managing Waste Sustainably, and Moving to Sustainable Lifestyles.

Recommendations:

The Committee is requested to:

1. Note the progress of the key areas of activities currently being undertaken as part of the Single-Use Plastic Work Programme.

Contact Officers





Sarah Mellor, Head of Sustainable Consumption and Production, Environment Team

sarah.mellor@greatermanchester-ca.gov.uk

Michelle Lynch, Lead Programmes Manager, Sustainable Consumption and Production

michelle.lynch@greatermanchester-ca.gov.uk

Equalities Impact, Carbon and Sustainability Assessment:

Impacts Questionnaire		
Impact Indicator	Result	Justification/Mitigation
Equality and Inclusion	G	The Plan looks to raise awareness through community engagement and involvement
Health		
Resilience and Adaptation		
Housing		
Economy	G	Moving to a circular economy can have a positive social, economic and environmental effect on the conurbation By creating a circular economy it should identify gaps and skills and stimulate economic growth in those areas Innovation is key to developing solutions and end markets for difficult materials Inward investment could potentially through innovation
Mobility and Connectivity		
Carbon, Nature and Environment	G	The SCP Plan looks to reduce carbon emission through its 4 key priority areas
Consumption and Production	G	The SCP Plan focuses on key priority areas, as set out in the report, to reduce the level of waste produced A number of projects are currently in place to look at minimising construction waste Managing waste sustainability as possible is a key priority within the plan Moving to a circular economy is a priority with the SCP Plan PlasticFreeGM continues to be a priority within the SCP work programme
Contribution to achieving the GM Carbon Neutral 2038 target		The SCP Plan and work programme are a critical element to the delivery on GM achieving Carbon Neutral by 2038. As SCP covers a wide range of areas, ensuring that the work programme is sufficiently resourced would improve the contribution to delivery of the overall plan.
Further Assessment(s):	N/A	
		
Positive impacts overall, whether long or short term.	Mix of positive and negative impacts. Trade-offs to consider.	Mostly negative, with at least one positive aspect. Trade-offs to consider.
		
		Negative impacts overall.

Risk Management

All risks regarding the delivery of the 5YEP and SCP theme are set out in the GM Environment Team's Risk Register. There is nothing identified within the SCP section of the register which is currently identified as 'red' status.

Legal Considerations

There are no legal implications of the recommendations set out within the report.

Financial Consequences – Revenue

The SCP Work Plan sets out expenditure that is within the budget forecasts (2023/24 and 2024/25) for certain areas of work. Actions for future years may require additional funds. If so, these would be subject to a separate detailed business case being approved.

Financial Consequences – Capital

There are no capital consequences within the report. Actions for future years may require additional funds. If so, these would be subject to a separate detailed business case being approved.

Number of attachments to the report:

1 - SingleUsePlastics_WorkProg_AppendixA_SCPReport_20240717

Background Papers

[The Greater Manchester 5 Year Environment Plan
SCP Plan](#)

Tracking/ Process

Does this report relate to a major strategic decision, as set out in the GMCA Constitution

No

Exemption from call in

Are there any aspects in this report which means it should be considered to be exempt from call in by the relevant Scrutiny Committee on the grounds of urgency?

No

GM Transport Committee

N/A

Overview and Scrutiny Committee

N/A

1. Introduction/Background

The SCP Theme of the Greater Manchester 5-Year Environment Plan focuses on valuing resources and reducing waste. It also supports our carbon neutral ambitions by identifying actions which will reduce our Scope 3 emissions. The SCP plan covers 4 key priority areas:

- Moving to a Circular Economy;
- Managing Waste Sustainably;
- Reducing Food Waste; and
- Moving to Sustainable Lifestyles.

This covering report provides an update on the Single-Use Plastic Work Programme undertaken as part of Priorities 1, 2 and 4 - Moving to a Circular Economy, Managing Waste Sustainably, and Moving to Sustainable Lifestyles. Any further updates on more recent events will be provided at the meeting.

2. Background

2.1. The Greater Manchester Plastic Pact

The Greater Manchester Plastic Pact was one of the first and boldest Pacts to commit to eradicating single-use plastics from the public estate by the end of 2024. The Pact was signed in 2019 by members of the Greater Manchester family including our 10 Local Authorities, Greater Manchester Fire and Rescue Service and the NHS Foundation Trust. The Pact has six commitments:

1. Demonstrate personal leadership;
2. Share knowledge, data, insights, and best practice;
3. Review procurement processes and provide carbon literacy training to all staff;
4. Embed environmental sustainability criteria in social value procurement mechanisms;
5. Support new initiatives to reduce single-use plastics and increase recycling and re-use; and
6. Raise awareness amongst staff, suppliers, and the wider community to influence and change behaviour.

2.2. Reducing Avoidable Single-use Plastics

Since the launch of the Pact in 2019, and despite the work programme being paused due to the pandemic, we have made a great deal of progress towards reducing single-use plastics in Greater Manchester including:

- PlasticFreeGM campaign established asking individuals and businesses to commit to reducing single-use plastics at home and work;
- Water fountain pilot introduced to increase access to free water;
- Greater Manchester Green Carrier Bag launched;
- Iconic Paper Bee Straw launched to help reduce and raise awareness of single-use plastic waste;
- Grab Your Cup campaign launched helping to save 1.2 million disposable cups from going to waste by encouraging people to switch to reusable cups;
- Recommendations published to reduce single-use plastics on the public estate in catering;
- Social value framework reviewed and adopted by GMCA to promote environmental sustainability;
- Climate Change employee e-module launched with 97% completion rate across the GMCA, and content shared with Local Authorities and partners;
- Commitment made by the GMCA and Manchester City Council to make Greater Manchester a leading Refill Destination; and
- Launch of a School Eco-Refill pilot to promote refill and re-use in the local community.

2.3. Single-Use Plastic Working Group

To continue to drive engagement and support action in reducing avoidable single-use in Greater Manchester a Single-Use Plastic Working Group was established in December 2022. The Group's work programme for 2023/2024 is set out at Appendix A. An overview of current work being undertaken is set out below.

3. Reducing Avoidable Single-use Plastics

The following actions are currently being delivered through the Single-Use Plastic Working Group:

3.1. Refill Greater Manchester - Communications

A communications plan has been developed to support the expansion of Refill across Greater Manchester. Key objectives are:

1. Raise awareness and increase downloads and usage of the Refill app in Greater Manchester; and
2. Increase accessibility of refill and reuse options by growing the number of new refill stations in the city-region.

Communications commenced in February 2024 with the launch of a [Greater Manchester Refill Destination Toolkit](#) (circulated to all Districts and Partners). As of end April 2024, this has resulted in:

- 49 Toolkit downloads;
- 17 GMCA / Green City social posts (Facebook, Instagram, Twitter / X, LinkedIn);
- 47 engagements, 381 click throughs;
- Two GMCA / Green City newsletter articles published – 814 click throughs; and
- 50+ partner social posts.

In addition, new pages have been created on the GM Green City website pages to sign post to:

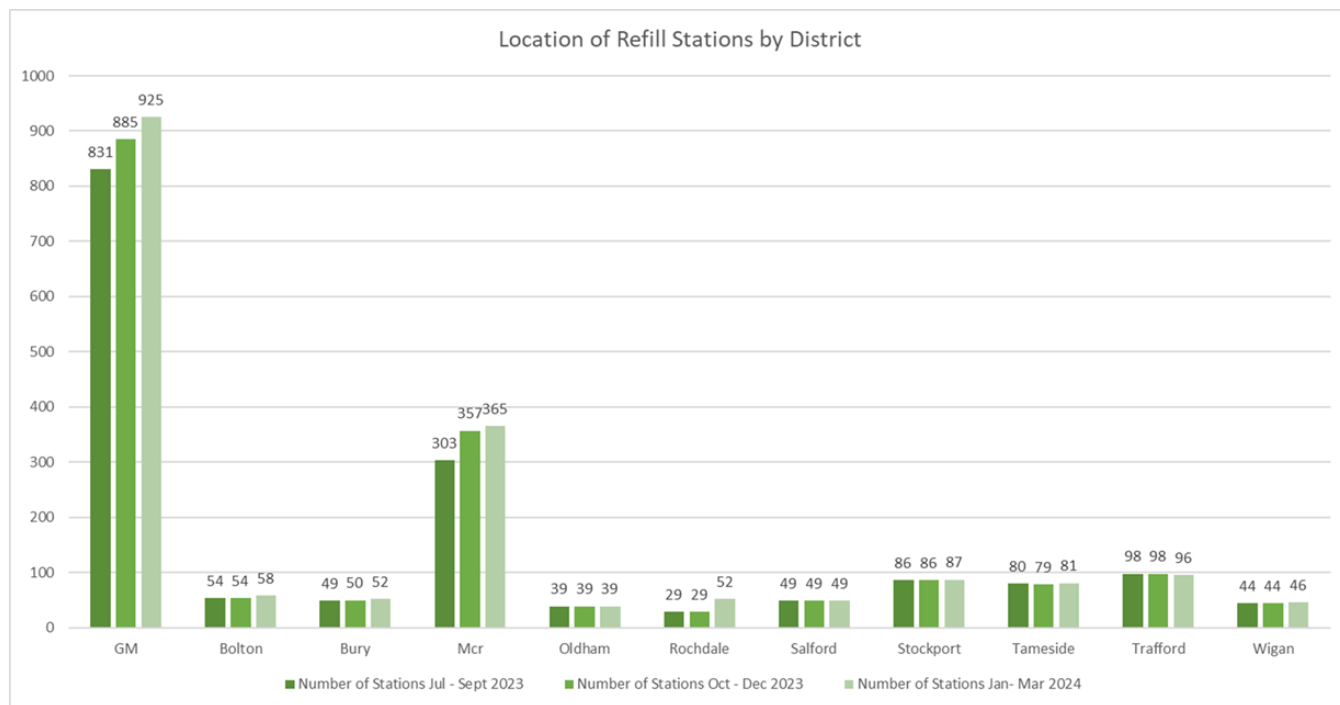
- For businesses: <https://gmgreencity.com/refill-station-guidance/> – 364 visitors to date;
- For residents <https://gmgreencity.com/projects-and-campaigns/refill-greater-manchester/> – 216 visitors to date; and
- For community groups: <https://gmgreencity.com/refill-communities/> – new page as of 10th June 2024.

Further campaign activity for Refill and reducing single-use plastics for 2024/25 is currently being developed, this will include case study development and further content and social media activity for all GMCA-owned channels, including a separate content package developed specifically for World Refill Day on 16th June 2024.

3.2. Refill Greater Manchester - Data

As a Refill Destination, GMCA has access to the City to Sea public sector hub, which includes quarterly reporting and data insights to measure the growth of refill in Greater Manchester.

As of end March 2024, Refill Greater Manchester has increased the number of Refill stations by 10% across the whole of Greater Manchester, with Manchester, signing up 100 new stations in the last year (since April 2023), and Rochdale seeing the largest % growth in Refill Stations from 29 to 52 (79% increase).



3.3. Refill Greater Manchester – Onboarding Communities

To support the growth of Refill Communities in Greater Manchester an online information webinar was held with City to Sea on Wednesday 15th May 2024 (13 organisations participated). A Refill Communities briefing note has been distributed to all Districts outlining the scheme for circulation to Voluntary, Community, Faith, and Social Enterprise (VCFSE) groups.

3.4. School’s Eco Refill Pilot

Work continues with Pupil’s Profit to deliver an [Eco Refill Pilot in Greater Manchester](#). The project aims to reduce single-use plastics by driving awareness and increasing refill and reuse in the community, whilst giving young people the skills and tools to play a part in tackling climate change.

- Number of school shops launched: 9;
- (Seeking alternative high school in Stockport.)
- Number of 500 ml bottles refilled in Term 1 (6 schools reporting figures*): 270;
- *All schools shops have been requested to submit their Term 1 figures with 4 shops responses outstanding.

- 2nd Blog posted on Green City Region website;
- Press coverage secured in Rochdale and Bury via the schools; and
- Two Eco-Refill Schools are participating in 'Running out of Time' climate action relay. The baton starts in Ben Nevis and runs to Brighton finishing in Parliament Square. The relay will pass through Greater Manchester on Friday 14th June 2024 visiting St Margaret Mary Primary School, Manchester in the morning and St Mary's Church of England Primary School, Trafford in the afternoon.

3.5. Single-Use Plastic E-learning Module

A new Single-Use Plastics and Reducing Plastic Waste employee e-module is in development with the first draft expected mid July 2024. The course will cover:

- Why we need to reduce avoidable single-use plastics;
- What action the Government is taking;
- What action we are taking in Greater Manchester; and
- What action you can take at home and work.

3.6. Spend Analysis Public Estate – Catering

All Local Authorities committed to act on reducing avoidable single-use plastics on the public estate by signing the GM Plastic Pact in 2019. To support GM public sector organisations to take appropriate and informed steps in the reduction of problematic and avoidable single-use plastics, GMCA commissioned Eunomia to review catering consumables and disposables purchased for use across the public sector estate (typically where most avoidable single-use plastics are used). The findings including recommended actions on single-use plastic items to be avoided, reduced, substituted, or replaced for more sustainable alternatives (including reusables) were published in 2021.

To build on this baseline study and assess progress a follow-on analysis (phase 1) is currently underway across the following product categories:

- Bags and boxes;
- Paper, films and wraps;
- Cups, lids and straws;
- Cutlery;
- Napkins;
- Bowls, plates and trays;
- Soup cups and lids; and Other/misc.

The analysis will compare spend and unit data to the 2021 baseline including:

- Which items have seen the biggest decrease/increase in procurement;
- District and Partner comparison highlighting good progress made; and
- Direction of travel for level of spend and units procured for each catering consumable in scope.

Following completion of phase 1 (expected September 2024), a proposed phase 2 will look at additional areas where avoidable single-use plastics can be reduced on the public estate.

3.7. Research

We are currently supporting two research projects led by the University of Manchester:

- Plastic Packaging Recycling – The project will explore the challenges and opportunities concerning UK plastic packaging recycling; and
- Impact of Plastic Policies on small and medium- sized enterprises (SMEs) in Northwest (Research England) – The project builds on the recent ‘One Bin to Rule Them All’ policy work and will explore how the new and upcoming legislation on plastics (such as Extended Producer Responsibility, Plastic Tax and Deposit Return Scheme, and the recently proposed ‘Simpler recycling in England’) might affect SMEs in the Northwest region.

4. Recommendation

The Committee is requested to note the progress of the key areas of activity currently being undertaken as part of the Single-Use Plastic Work Programme.

This page is intentionally left blank

Annex 1: SUP Work Programme 2023/2024

		Introduction			As part of building a thriving and sustainable city region, the Public Sector needs to show leadership in eliminating avoidable waste. Local Authorities can offer a real opportunity for a long-term shift of attitudes and leader supported action on avoidable single-use plastic. Through collaboration, engagement and in the delivery of its services Local Authorities can make a significant and positive impact on the environment, reducing plastic pollution and improving our carbon footprint - transforming Greater Manchester into a world-leading greener, cleaner, climate-resilient city region.
		The Pact			We will help to eradicate the use of avoidable single-use plastics from the public sector in Greater Manchester by 2024. With support, we will review our practices, and make more sustainable choices about the products we use, and the way we deliver our services.
		Complete			
		In progress			
		Not started			
		Commitment 1:			
		Show leadership in supporting and implementing reductions in SUPs			
		Objectives:	Timeline	Action required	Responsibility
		Commit to reducing the environmental impact of avoidable* single-use plastics used on the public sector in Greater Manchester by 2024.	2019	Plastic Pact formally signed to reduce the range and quantities of avoidable SUP items used on the public estate. SUP commitment included in Climate Action Plans.	All
		Deliver pilot initiatives and projects to promote and encourage alternative practices and behaviours to reduce the use of SUPs	2019	Identify pilot LAs and local business partners to support and show leadership in providing publicly accessible water fountains across GM. Launch GM Green Compostable carrier bag scheme in GM.	GMCA, Pilot LAs, United Utilities, City to Sea
		Encourage positive action in reduction of SUPS to businesses and the wider community in GM by sharing and promoting best practice, raising awareness, and providing advice and guidance.	2019	Launch Plastic Free GM campaign to support behaviour change including raising awareness of the issue, educating residents and businesses about the problem and solutions, directing people to specific actions with clear benefits.	GMCA with FoE, Open Kitchen
		Support the delivery of Government policy and legislation to reduce the environmental impact of SUPs.	2020 onwards	Keep abreast and respond to Government consultations relating to SUPs and provide briefing notes to partner authorities. Support implementation of Government DRS scheme to improve on-the-go collection and recycling infrastructure and provide advice and guidance to businesses and the wider community.	GMCA with LA involvement
		Monitor and evaluate the effectiveness of initiatives and projects to encourage and deliver positive action and behaviour change in the reduction of SUPs.	2023	Develop monitoring and evaluation framework including re-running data analysis on catering spend in SUPs to monitor progress on prevention and reduction.	All

Report on progress.	2023 - 2024	Regular reporting to be established to WLT, Green City Partnership and Waste and Resources Committee.	GMCA led - ALL	Updates on SUP work programme now included in regular reporting to: Green City Partnership Waste and Resources Committee WLT - Update End 2024
Commitment 2:	Share data, knowledge, insights and best practice			
Objectives:	Timeline	Action required	Responsibility	Progress
Explore opportunities for GMCA and partner authorities/organisations to take positive action and use its influence to reduce the impact of avoidable SUPs.	2019	Deliver a public sector plastics workshop to identify key challenges, current initiatives, priority actions, and targets that will form part of a Plastic Pact for GM.	GMCA led - All	Workshop held to identify scope and opportunities to reduce SUPs. Report produced with suggested actions and outline framework for reducing SUPs in GM and development of Plastic Pact.
Review purchasing practices across GM public sector in common areas of procurement.	2020	Undertake a feasibility and spend analysis study across GM public sector catering with a view to providing specific recommendations on removal, reduction and replacement of commonly used SUPs.	GMCA with Heads of Procurement and Catering Leads across ALL	Public sector SUP catering spend analysis completed. Report includes product specific recommendations for prevention and reduction of avoidable SUPs, financial impact analysis, model procurement wording.
Support delivery of the commitments under the Plastic Pact through knowledge sharing, data capture and individual actions.	2022 - 2024	SUP task and finish group to be established under the GM Environment Plan mission based approach.	GMCA led - All	SUP task and finish group set up and Teams channel created for sharing knowledge and best practice. Work programme developed with forward plan.
Support positive action and behaviour change by learning from best practice.	2023 onwards	Explore best practice in reducing SUPs in the public sector and beyond.	All	SUP group members to share best practice and upload to Teams channel for discussion at future meetings.
Commitment 3:	Procurement – review processes, embed sustainability criteria in social value, and provide carbon literacy training.			
Objectives:	Timeline	Action required	Responsibility	Progress
Embed sustainability criteria in social value.	2022	Review social value framework to include promotion of environmental sustainability criteria.	GMCA	Social value framework reviewed and adopted by GMCA which promotes environmental sustainability.
Develop a common and consistent approach to identifying and targeting avoidable SUPs in the purchasing of catering and consumables across GM public sector.	2022	Initiate a review to analyse purchasing practice of avoidable SUPs in catering across GM public sector.	GMCA led - All	Spend analysis complete. Report outlining product specific recommendations for prevention and reduction of avoidable SUPs, financial impact analysis, model procurement wording has been shared with Local Authority Heads of Procurement and Catering Leads for review and implementation.

Support the removal and reduction of SUPs arising from public sector procurement of goods and services across GM.	2023	Look to provide carbon literacy training to all staff involved in procuring activities.	GMCA led - All	An employee e-module on reducing single-use plastics and plastic waste is in development. First draft expected mid-July 2024.
	By end 2023	Develop sustainable procurement toolkit for SUPs to assist procurement decision and buying behaviour including training to upskill employees in the use of the toolkit.	GMCA led - All	Part of the GMCA's wider scope 3 emissions work which will include a spend and investment carbon impact analysis and action plan/toolkit to reduce carbon emissions. Work is ongoing.
Commitment 4:	Support new initiatives to reduce SUPs and increase recycling and reuse			
Objectives:	Timeline	Action required	Responsibility	Progress
Launch first city-wide campaign to support positive behaviour change amongst residents and businesses in reducing consumption of SUPs.	2019 - 2024	Develop and launch PlasticFreeGM campaign to ask businesses and individuals to pledge to take action to reduce avoidable SUPs across Greater Manchester.	GMCA led - All	Plastic Free GM campaign launched to support reduction in day-to-day usage of SUPs specifically targeting the catering sector. Campaign includes PlasticFreeGM pledge for residents and business, launch of paper bee straw and resources to support businesses and residents to make more sustainable choices on reducing SUPs.
Support new initiatives to increase recycling and reuse across Greater Manchester.	2021 - 2024	Launch Recycle for Greater Manchester (R4GM) community fund to support Greater Manchester community and voluntary sector groups to deliver projects aimed at reducing household waste, increasing recycling and encouraging reuse. Launch GM Renew initiative to increase reuse across the city region.	GMCA led - All	R4GM - GM Community Fund launched in partnership with Suez which provides £220,000 per year in funding to support waste reduction projects in GM. Renew Hub and 3 Renew shops opened across GM. School Eco-Refill pilot launched with Pupil's Profit across 10 schools in Greater Manchester.
Explore feasibility of rolling out GM water fountain scheme across publicly owned sites.	2023 - 2024	Explore opportunities to expand water fountain installation across GM for use by members of the public.	GMCA led - All	Initial discussion underway with City to Sea and MIW their Refill infrastructure partner. Simple guide developed for businesses to sign up as refill station/and/or install a refill water station.
Explore opportunity to expand and develop Refill network across GM to support people to reduce, reuse and refill.	2023 - 2024	Explore opportunities to promote and endorse the Refill initiative across the city-region including new support package for public sector schemes.	All	GMCA and MCC have committed to be Refill Destinations with support from City to Sea. Partner communications developed and ongoing. Webinar focused on community refill stations held and briefing note circulated to VCFSE groups.

<p>Explore initiatives to reduce SUPs at events/markets to encourage reuse and avoidance of SUPs.</p>	<p>2023 - 2024</p>	<p>Review current licensing arrangements for GM based events to explore implementation of mandatory minimum standards.</p> <p>Explore feasibility of introducing a GM re-usable cup scheme and share best practice.</p>	<p>All</p>	<p>Exploring initiatives to pilot a re-usable cup scheme and share best practice are underway.</p>
<p>Explore initiatives to reduce consumption of plastic packaging across partner authorities.</p>	<p>2023 - 2024</p>	<p>Consider including in scope for re-run of spend analysis.</p>	<p>All</p>	

Commitment 5:	Raise awareness of commitments with staff, suppliers and wider community			
Objectives:	Timeline	Action required	Responsibility	Progress
Raise awareness of our commitments under the Plastic Pact amongst staff to influence and change behaviour and demonstrate action being taken across partner authorities (walk the talk).	Sept 2023 onwards	Communications and engagement resources/toolkit to be developed for partner authorities to support and raise awareness of the commitments made under the Plastic Pact.	GMCA led - All	Internal GMCA communications have commenced. SUP e-learning module in development.
Raise awareness amongst suppliers to influence and change behaviour.	2023-2024	Engage with suppliers and stakeholders to support supply of sustainable packaging and consumables.	GMCA, Growth Company, All	Factsheets updated with sustainable packaging alternatives.
Raise awareness and provide support amongst the wider community (including businesses, caterers, licensed premises and event organisers) to influence and change behaviour on reducing SUPs day-to-day.	2019 onwards July 2023 - SUP stakeholder toolkit - new laws	Build on communications and engagement through current channels, utilising the Plastic Free GM campaign brand and GM Green City website.	GMCA led - All	PlasticFreeGM factsheets have been updated and toolkit developed/circulated to communicate the introduction of new legislation to restrict supply of SUPs from October 2023. Re-use/plastic free shops in GM to be included on GM Green City website by end August 2024.

This page is intentionally left blank

Waste and Resources Committee

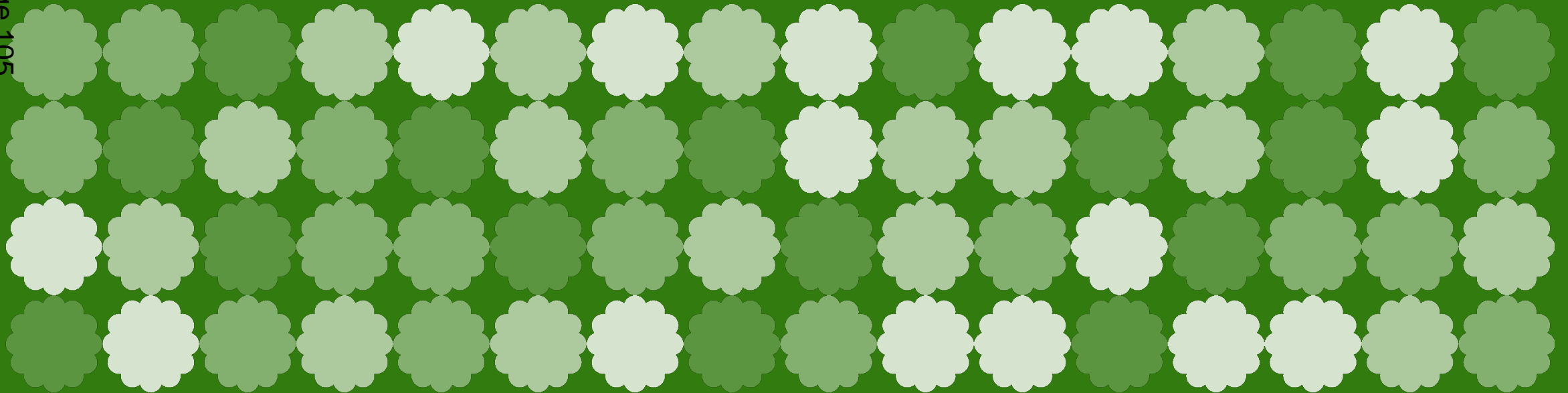
17th July 2024

Sustainable Consumption and Production (SCP)

Avoidable Single-Use Plastics Update

Michelle Lynch, Lead Programmes Manager - SCP

Page 105



Project Delivery - Highlights

Page 106

- Refill Destination
- Pupil-Led Eco Refill Pilot
- E-learning Module
- Spend Analysis
- Research



Greater Manchester Refill Destination

IMPACT

- Over 900 refill stations in GM
- Saving over 48,000 bottles - Equivalent to 335 blue whales lined up nose to tail!
- 10% increase in businesses in GM since January
- 100 new refill stations added in Manchester City Centre (12 months)
- Largest % increase in stations in Rochdale

Page 107



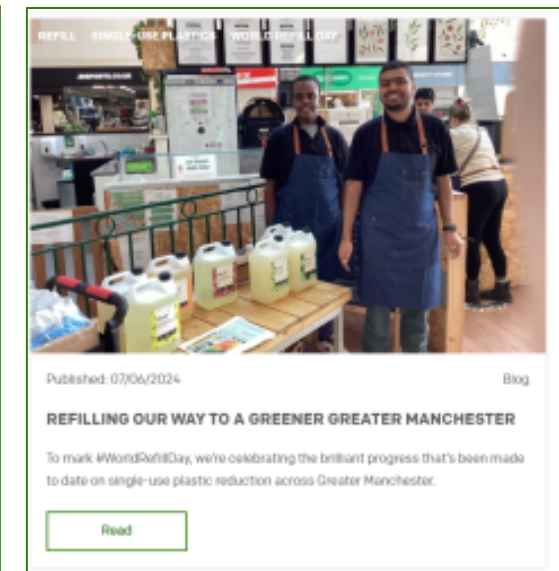
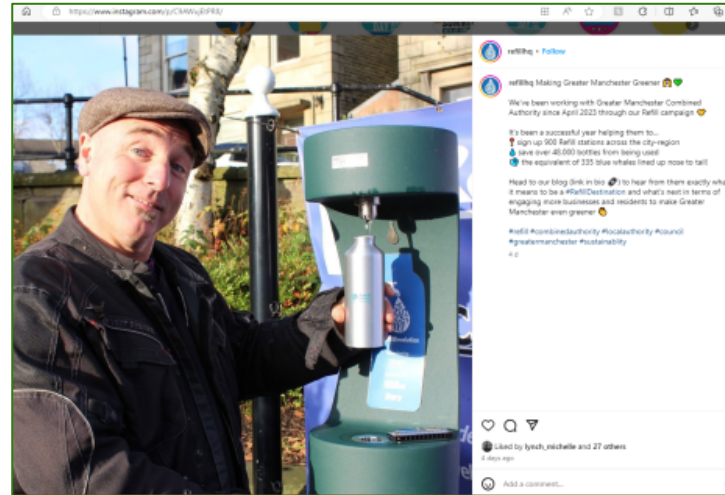
DESTINATION
GREATER MANCHESTER
COMBINED AUTHORITY

#World Refill Day

- Social posts across GMCA channels
- Mini toolkit shared
- Blog published on GM Green City website and Refill (City to Sea) World Refill Day story - GMCA intranet, external and internal newsletters.

IMPACT

- 300+ total visits to Refill pages on GM Green City website (compared with weekly average of approx. 30-40).



Pupil-Led Eco Refill Shops

IMPACT

- 9 schools launched
- 40 shop openings
- Over 400 bottles refilled
- Changing behaviour (83% refilling more, 97% will Refill again).
- Building children's skills (Over 60 pupils trained).
- Identified in Ofsted report (personal development)
- Supported Eco-School accreditation
- Participation in Climate Relay



Shop Openings

Page 110



The Grange, Manchester mobile shop set-up, Piper Hill at Stretford Shopping Mall, St Margaret Mary's Marketing Poster, Hamer Primary Rochdale

Climate Relay

Page 111



On 14th June, the relay ran through 8 GMCA schools – 2 Eco Refill Shops - St Margaret Mary Primary School, Manchester and St Mary's Church of England Primary School, Trafford.

Feedback

Piper Hill, Manchester

“A nice example of the wider impact of the shop is on our student’s social confidence as well as their business enterprise skills....the Eco Refill Shop has boosted their confidence and social skills with their work on the shop.”

Page 112

St Margaret Mary’s Primary, Manchester

“The shop allows the school community to come together and helps us, as a school, to promote issues facing climate change through the refill shop and how the children are able to recognise these issues and act upon them by doing something for the greater good.”

St Mary’s CE Primary, Trafford

“The children are planning on charging 50p for empty refill bottles, to cover delivery charges on stock – very enterprising! We also plan on encouraging local residents to come along to the next opening at the school gates and have used our own leaflets to promote the initiative.”

Lizzie Gimblett, founder of Pupil Profit

The schools are demonstrating the many ways in which the child led refill shops can positively impact on communities, from building children’s skills within a green business, to raising awareness of refill and reuse, and actively changing community behaviour around waste. The children’s shops are now open and very well received!

E-module


Single-Use Plastics and Reducing Plastic Waste

0% COMPLETE

- Introduction
- Government Action
- Knowledge Check
- What Action are we Taking in Greater Manchester?
- Knowledge Check
- What Action you Can Take

Introduction

JF James Foster



Welcome

Welcome to this e-learning course on single-use plastics and reducing plastic waste. In this course we will look at:

- Why we need to reduce avoidable single-use plastics
- What action the Government is taking
- What action we are taking in Greater Manchester
- What action you can take at home and work



E-module Activities

Try this activity: Which of these items are among the top ten when it comes to polluting our seas?
Drag the card to the corresponding box to check your answer.

The activity interface shows a card labeled "Plastic bottles" being dragged into a box labeled "Single-use straws and stirrers". The box has a green checkmark icon in the top left corner, indicating a correct match. Another box labeled "NO, not in the top 10" is also visible.

Research shows that around 50% of all marine plastic is made up of single-use plastic. Items like plastic bottles and food and drink packaging consistently top the list of the most polluting items found in our rivers and on our beaches.

What % of plastic products that are made, are single-use? This means items made to be used once and then thrown away. We also call these disposable items.

- 10%
- 25%
- 50%



Correct

Correct answer is 50% - It is estimated that 50% of plastic products currently made are disposable i.e. to be used once and then thrown away

TAKE AGAIN



Additional Activity

Spend Analysis - Catering

- Follow-on analysis (phase 1) underway
- Reporting on biggest decrease/increase in procurement
- Mini case studies on good progress made.

Research

- **Plastic Packaging Recycling** – Challenges and opportunities concerning UK plastic packaging recycling.
- **Impact of Plastic Policies on SMEs** – Exploring new legislation EPR, DRS, Simpler Recycling

In scope items

- Bags and boxes
- Paper, films and wraps
- Cups, lids and straws
- Cutlery
- Napkins
- Bowls, plates and trays
- Soup cups and lids
- Other/misc.

Thank you



Waste and Resources Recycling Committee

Date: 17 July 2024

Subject: 2024-25 Capital Programme and Asset Management Update

Report of: Michael Kelly, Head of Engineering and Asset Management,
Waste and Resources Team

Purpose of Report

To provide members with an update on key capital projects and lifecycle projects during quarter 1 of 2024-25.

Recommendations:

The Committee is recommended to:

1. Note and comment on matters set out within the report.

Contact Officers

Michael Kelly
Head of Engineering and Asset Management,
Waste and Resources
michael.kelly@greatermanchester-ca.gov.uk

Equalities Impact, Carbon, and Sustainability Assessment:

There are no equalities impacts arising from the matters set out in this report. A fundamental principle of the WRMS and HWRCMS contracts is the sustainable management of waste to reduce carbon emissions from landfill disposal. The carbon impacts of the contracts are monitored and provided annually by the contractor.

Risk Management

Performance of the contracts and associated risks are captured in the GMCA corporate risk register.

Legal Considerations

Activities set out in this report are in accordance with the terms of the WRMS and HWRCMS contracts.

Financial Consequences – Revenue

Activities set out in this report are in accordance with the Waste revenue budget.

Financial Consequences – Capital

Activities set out in this report are in accordance with the Waste capital budget.

Number of attachments to the report:

None

Comments/recommendations from Overview & Scrutiny Committee

N/A

Background Papers

N/A

Tracking/ Process

Does this report relate to a major strategic decision, as set out in the GMCA Constitution

No

Exemption from call in

Are there any aspects in this report which means it should be considered to be exempt from call in by the relevant Scrutiny Committee on the grounds of urgency?

No

GM Transport Committee

N/A

Overview and Scrutiny Committee

N/A

1. Introduction

This report provides members with updates relating to the Waste and Resources team asset portfolio. Updates are provided for key projects undertaken in quarter 1 of 2024-25. The waste estate is managed by the Engineering Team and comprises of the following three assets categories:

1.1. Category A - Operational Waste Facilities

- WRMS Contract Facilities – Lot 1
(28) waste processing and reception facilities across 11 locations.
- WRMS Contract – Lot 2
(11) Household Waste Recycling Centres HWRC's

1.2. Category B - Buildings and Land

- Land and building premises separate to operational locations.

1.3. Category C - Closed Landfill Sites

- 4 former dilute and disperse landfill sites now closed and requiring ongoing management.

2. Category (A) Updates – Operational Waste Facilities

2.1. Reliance Street HWRC

Background - A modified HWRC is required at Reliance Street in Newton Heath, Manchester due to the existing facility being beyond its economic life span and the restricted layout which does not encourage high-levels of recycling. A new improved HWRC will provide a larger facility giving more capacity to receive, manage and recycle commodities by providing 16 individual containers to segregate materials like many of our other HWRC's across the region.

Current Position – Additional ground investigations were undertaken in May to provide clarity on existing conditions as initial investigations undertaken last year did not provide sufficient reassurances that ground conditions were suited to the proposed design. This additional review provided 17 cone penetration tests (CPT's) alongside 3 borehole cores.

Boreholes were cored to depths of more than 30 metres to locate underlying bedrock. Data obtained from the latest investigations will be reviewed to define the site soil properties and inform the final ground structure design.

Soil samples are currently being reviewed, a geotechnical report on the findings is expected by the end of June. A revised structural design will then be undertaken by a specialist ground works consultant, meaning a final structural design for the proposed development will not be in place until the end July at the earliest. This has now resulted in delays to the overall programme as our procurement exercise cannot be undertaken until the design is finalised.

GMCA's procurement timelines for a project of this size and complexity are between 12-14 weeks, this would result in a formal appointment of the successful tender bid in November 2024, allowing 2-4 weeks for mobilising of the appointed contractor this would result in a start date in December 2024. As a result of these revised timescales GMCA will now delay construction commencement until Spring 2025 to avoid starting works in winter as poor weather conditions could incur further delays and unnecessary risk by exposing the ground works to poor weather. Delaying the start of construction will also ensure that we retain existing HWRC facility during the peak Christmas period and early 2025 which is typically a high demand time of the year for our HWRC's.

2.2. Redundant Assets

Background – A considerable number of asset functions are being reviewed for repurposing, removal, or replacement following refurbishment of our Mechanical Treatment and Reception (MTR) Facilities in 2022. To date several projects have been undertaken to remove redundant plant and equipment, all helping to reduce our energy demands and make space available for future repurposing.

2024-25 - Project Updates

- AD plant, equipment, and structures – Cobden Street;
(Scheduled to the later part of 2024-25)
- Plant and equipment associated with former MBT– Bredbury; and
(currently scheduled for commencement in quarter 2 of 2024-25)
- AD plant structure (walls and ground slabs) – Reliance Street.

(now completed, all existing structures associated with the former AD plant have now been removed in readiness for the new HWRC in 2025)

2.3. Over Hulton – Mechanical Recovery Facility (MRF)

Background – The existing Materials Recovery Facility (MRF) located at Longley Lane, Sharston has been operational since 2013 and processes c.90ktpa – 100ktpa of kerbside collected dry, mixed recyclable materials. GMCA are now seeking to build a new MRF within our former in-vessel composter (IVC) building at Salford Road Over Hulton. The new facility will allow us to receive more materials such as pots, tubs and trays (PTT's) along with flexible films and tetra cartons which local authorities are expected to collection and extract as part of the National Resources and Waste Strategy (RaWS).

Current Position – Since the formal decision to progress with a new facility at Salford Road was approved in January we have achieved the following outputs:

- Establishment of a steering and development groups to oversee project delivery. The group comprises of district representatives, Suez and GMCA representatives;
- Defined a base design for the proposed plant;
- Created a draft concept design based on the base design; and
- Defined a delivery programme capturing several works streams to ensure delivery by the end of April 2026.

The project is a significant undertaking and will be a priority item of work for the next two years. Further updates will be provided at future committees on progress.

3. Category (B) Updates - Buildings and Land

There are no significant updates against any Category B assets.

4. Category (C) Updates - Closed Landfill Sites

There are no significant updates against any Category C assets.

Waste and Recycling Committee

Date: 17 July 2024

Subject: Changes to MRF Recycling Sampling Requirements

Report of: Paul Morgan, Head of Commercial Services, Waste and Resources Team

Purpose of Report

To inform the Committee of changes to the sampling requirements for dry recycling resulting from a change in law and the impacts this will have on infrastructure and costs.

Recommendations:

The Committee is requested to:

1. Note the changes to the sampling of recycling required by the change and expansion in regulatory requirements.
2. Note proposals provided by Suez for compliance with the Regulations and the verbal update given.

Contact Officers

Paul Morgan

Head of Commercial Services

Waste and Resources

paul.morgan@greatermanchester-ca.gov.uk

Equalities Impact, Carbon and Sustainability Assessment:

Recommendation - Key points for decision-makers

To note the required changes and the proposals to ensure compliance with the updated Regulations.

Impacts Questionnaire

Impact Indicator	Result	Justification/Mitigation
Equality and Inclusion	G	
Health		
Resilience and Adaptation		
Housing		
Economy		
Mobility and Connectivity		
Carbon, Nature and Environment	G	The sampling will assist GMCA understand the quality of its recycling so that campaigns can be developed to increase its quality and reduce contamination.
Consumption and Production	G	It will help GMCA better understand the composition of its recycling to develop new campaigns to increase quantities and quality. Contriubtes towards better quality feedstocks to support the development of circular manufacturing. it will provide data on plastic packaging informing the wider sector.
Contribution to achieving the GM Carbon Neutral 2038 target		It will provide data to better understand quantity and quality of recycling. This will contribtue to the development of campaigns and iniatives to increase reuse and recycling with the associated carbon benefits.
Further Assessment(s):	N/A	
G Positive impacts overall, whether long or short term.	A Mix of positive and negative impacts. Trade-offs to consider.	R Mostly negative, with at least one positive aspect. Trade-offs to consider.
		RR Negative impacts overall.

Carbon Assessment

Buildings	Result	Justification/Mitigation
New Build residential	N/A	
Residential building(s) renovation/maintenance	N/A	
New build non-residential (including public) buildings	N/A	
Transport		
Active travel and public transport	N/A	
Roads, Parking and Vehicle Access	N/A	
Access to amenities	N/A	
Vehicle procurement	N/A	
Land Use		
Land use	N/A	
No associated carbon impacts expected.	High standard in terms of practice and awareness on carbon.	Mostly best practice with a good level of awareness on carbon.
		Partially meets best practice/ awareness, significant room to improve.
		Not best practice and/ or insufficient awareness of carbon impacts.

Risk Management

There is a risk of proceedings against GMCA and Suez for failing to implement the required changes. The proposals contained within this report (or any subsequent amendment) when implemented will ensure compliance.

Legal Considerations

The new sampling arrangements are a legal requirement so failing to implement the necessary changes could result in legal action.

Financial Consequences – Revenue

The increased requirements do add revenue costs to the delivery of services – these are estimated within the report.

Financial Consequences – Capital

The increased requirements will require the construction and installation of new capital plant and machinery – these estimates are detailed within the report.

Number of attachments to the report: None

Comments/recommendations from Overview & Scrutiny Committee

N/A

Background Papers

- [The Environmental Permitting \(England and Wales\) \(Amendment\) Regulations 2014 \(legislation.gov.uk\)](#)
- [Materials facilities: how to report on mixed waste sampling \(publishing.service.gov.uk\)](#)
- [The Environmental Permitting \(England and Wales\) \(Amendment\) Regulations 2023 \(legislation.gov.uk\)](#)
- [Materials facilities: waste sampling and reporting from October 2024 - GOV.UK \(www.gov.uk\)](#)

Tracking/ Process

Does this report relate to a major strategic decision, as set out in the GMCA's Constitution

No

Exemption from call in

Are there any aspects in this report which means it should be considered to be exempt from call in by the relevant Scrutiny Committee on the grounds of urgency?

GM Transport Committee

N/A

Overview and Scrutiny Committee

N/A

1. Introduction/Background

In 2014 the Government introduced a legal requirement to sample the composition of recycling at sorting facilities that received more than 1,000 tonnes (t) per annum of two or more of paper/card, glass, metals and/or plastic. These requirements applied to GMCA's recycling so sampling infrastructure and procedures were put in place to comply at the Longley Lane Materials Recycling Facility (MRF).

The purpose of the requirements was to monitor the quality and composition of recycling delivered to facilities and to improve transparency in the supply chain. A Code of Practice was published to assist the sector to implement and manage the sampling process.

Following a review of the requirements the Government has introduced a strengthening of the sampling methodology and expansion in the range of materials to be sampled resulting in the need to fundamentally redesign our sampling infrastructure and procedures (as operated by our contractor Suez)

This report explains the new requirements, how Suez proposes to ensure compliance and the costs associated with compliance.

2. The Legal Requirements

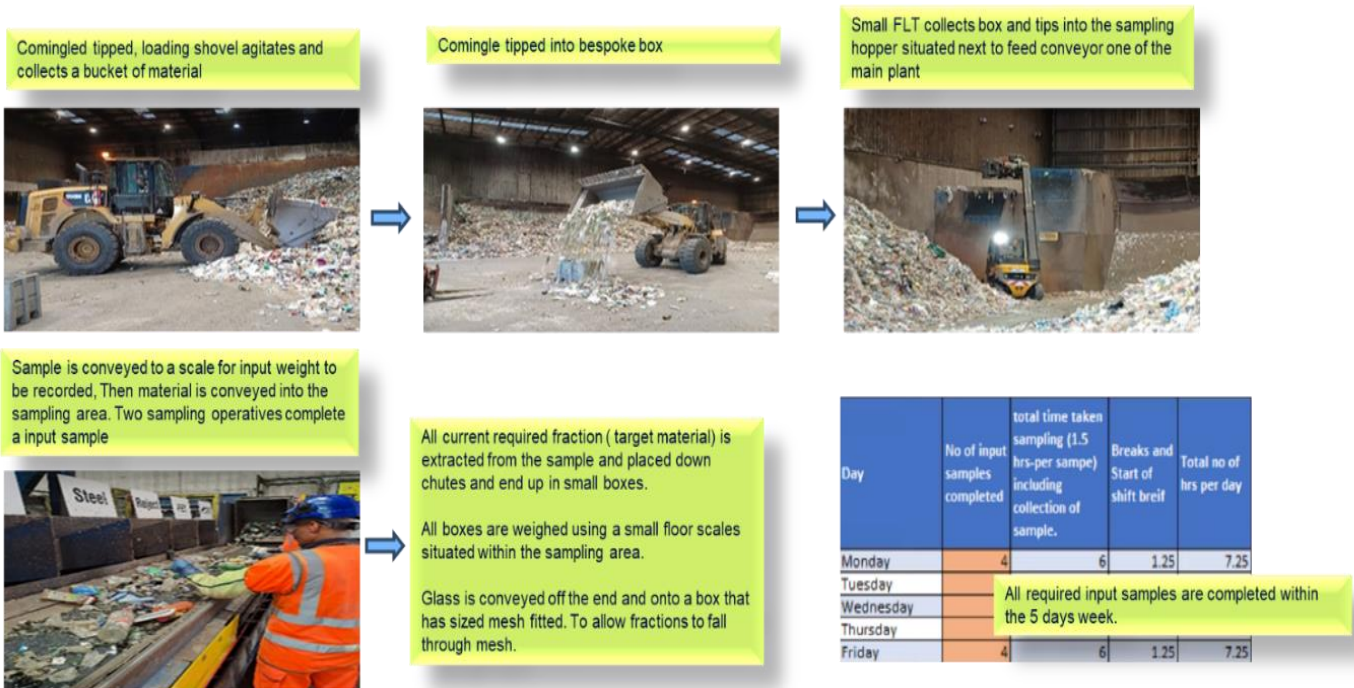
In 2014 the Government published The Environmental Permitting (England and Wales) (Amendment) Regulations (the Regulations). For facilities such as GMCA's Longley Lane MRF receiving more than 1,000t per annum of two or more of paper/card, glass, metals and/or plastic this resulted in the need to develop the infrastructure to sort dry recycling. A sample had to be taken from every 160t of recycling delivered (this threshold was reduced in 2016 to 125t thereby increasing the number of samples required). Furthermore, sampling of output materials was also required – for glass a 10kg (kilograms) sample for every 50t produced, for metals a 10kg sample for every 20t produced, for plastic a 20kg sample for every 15t produced and paper a 50kg sample for every 60t produced.

The categories of information that had to be collected included:

- For inputs:
 - total weight in t received;
 - total number of samples;
 - total weight in kg of all samples;
 - average percentage composition of target glass, paper, metal and plastic;

- standard deviation of the average percentage composition of target materials; and
- average percentage composition levels of target materials, non target materials and non recyclable materials.
- For outputs:
 - total weight each output material;
 - total weight of residues;
 - total number of samples;
 - average percentage of target materials, non target and non recyclable; and
 - the standard deviation of the average percentage composition levels for the target materials found.

The following graphic shows how Suez applies the current Regulations:



For the output sampling:



The data measurement and collection requirements for the 2014 Regulations are onerous and for GMCA this results in 3,466 samples being collected each year. The process uses three full time staff working Monday to Friday. The costs to GMCA are close to £136k (thousand) per annum.

The new Regulations strengthen the previous requirements increasing complexity (through adding new materials categories), widening the scope of waste reception points covered and increasing the sampling frequency requirements. In brief, the impacts for GMCA are:

- Widening of sources of input materials to include Household Waste Recycling Centre (HWRC) recyclable material coming into the transfer loading station (TLS) network and metals extracted from our residual waste mechanical treatment and recovery (MTR) processes;
- Addition of fibre-based composite materials (cartons for example);
- Increasing input sampling frequency from every 125t to every 75t;
- Samples to be categorised as target, non-target and non-recyclable materials, target, non-target and non-recyclable packaging and drinks containers;
- The separate identification of glass, aluminium, steel, paper, card, plastic bottles, plastics pots, tubs and trays, films and flexible plastics, fibre-based composite materials;

- Increased reporting requirements; and
- Any commercially sourced recyclable material received will require input sampling (regardless of the input tonnage per supplier).

3. Proposals for Achieving Compliance with the 2023 Regulations

Suez has estimated that the new Regulations will increase the sampling requirement for GM to 8,102 samples of household waste for analysis each year (and that excludes the sampling of any additional commercial waste collected by districts) – over twice as many. To comply with the new Regulations Suez has been assessing options and has presented an outline of the favoured approach to GMCA. In summary the proposal is:

- Install bespoke conveyor sampling system (effectively a mini-MRF) at the Longley mechanical treatment and recovery plant;
- Install one static conveyor system at the Every Street facility (for paper and card sampling); and
- Introduce a ‘collection round’ of samples from the various reception facilities for analysis at Longley Lane or Every Street.

This will require the purchase of equipment, the hire of the ‘collection round’ van and the recruitment of 19 members of staff. The Suez preferred option has been costed at £546k per annum for staff (an increase from 3 to 19), £1.5k per annum for equipment maintenance and a further £59k for capital equipment.

4. Next Steps

As this is a Change in Law under the WRMS Contract, GMCA is obliged to cover the cost of the new obligations and we will be challenging the Suez proposals to ensure they are compliant, robust and necessary. The existing Change Protocol in the WRMS Contract will be applied to introduce the required changes.

A verbal update will be provided at the Committee meeting on the development of the proposals.

By virtue of paragraph(s) 3 of Section 100A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank